



GoI-UNDP Disaster Risk Reduction Programme (2009-2012)

*Minutes of the Meeting*

# **GO-NGO Coordination and Formation of Inter Agency Group (IAG)**

**July 13, 2011**

**Conference Hall, HP Govt. Secretariat, Shimla**

## **INTRODUCTORY SESSION:**

- **Mr. D C Rana, State Project Officer, GoI-UNDP Disaster Risk Reduction Programme,** welcomed the guests and participants and offered gratitude to them for attending the first meeting on GO-NGO coordination and formation of Inter Agency Group (IAG) in Himachal Pradesh. He clarified that the GO-NGO and IAG Coordination in the State would be established as per the DM Act, 2005 and the NDMA guidelines issued in this regard. But the core principle would be 'all inclusive' and those NGOs which don't fulfill the eligibility criteria of becoming member of IAG at State Level can be eligible at District level. Or since the IAG membership would be always open to those who fulfill the eligibility criteria the NGO would be welcome at the later stage also. Those NGOs which are not member of the IAG can work in the disaster management in many ways.
- The meeting started with a brief introduction of the participants representing various Government Organizations, Corporate Sector, National and International Non-Governmental Organizations gave a brief introduction.
- After the participants' introduction, **Ms. Nandita Gupta, Special Secretary (Revenue)** briefed the participants about the paradigm shift that has taken place in the disaster management scenario and emphasized the need and significance of collaborative actions by Governmental and Non-Governmental Organizations for an effective disaster management.
- Ms. Gupta apprised the participants about the legal and institutional framework on disaster management at national, state, district and local level. She stressed on the need of developing a comprehensive disaster management mechanism with disaster preparedness, prevention and risk reduction as key components.
- Ms. Gupta highlighted the vital role of NGOs in disaster management and stated that the NGOs can help in addressing the specific issues pertaining to the disaster management and simultaneously enhancing the outreach of the interventions of Government.
- After the inaugural note, Mr. D C Rana elaborated the agenda of the meeting and emphasized the need of forming an effective Inter Agency Group (IAG). Mr. Rana added

that the need of the hour is to identify the credible NGOs working in the state, map out their resources, build their capacities for various aspects of Disaster Management.

- Mr. Rana elucidated the purpose of creating the IAG having a Core Group, a Coordinator and a host agency (NGO) for unified response strategy at the time of humanitarian crisis. He said that NGOs, CBOs and International Funding Agencies have specific responsibilities in mainstreaming emergency response into developmental interventions to create disaster-resilient society.

### **DISTRIBUTION OF I.E.C. MATERIAL:**

After the Introductory Session, following I.E.C. items were provided to the participants-

- 1) Framework for involvement of Red Cross in Disaster Management
- 2) Earthquake Preparedness Guide
- 3) Earthquake Safety of Masonry Building in Zone-IV
- 4) Typical Design of Masonry Building for Zone III, IV & V

### **THEMATIC PRESENTATIONS (Key points)**

#### **1) Presentation on 'GO-NGO Coordination and Formation of IAG'**

*By- Mr. D C Rana, State Project Officer, GoI-UNDP DRR Programme (2009-2012)*

Mr. D C Rana, gave a detailed presentation on the legal and institutional aspect of DM as per the DM Act, 2005, Role of NGOs in DM as per the Act and the NDMA Guidelines and need for a and suggestive framework of GO-NGO ad IAG coordination in HP. Main highlights of the presentation are as under:-

- Legal framework in Disaster Management clearing way for institutional mechanisms at the National level, State level and District level.
- Overview of the overall coordination of disaster management at National level and Nodal Ministries for specific disasters, National Executive Committee (NEC), National Crisis Management Committee (NCCM) and Departments for Issuing Early Warning.
- Key components of DM structure in India- including the National Disaster Management Authority (NDMA), National Disaster Response Force (NDRF), National Institute of Disaster Management (NIDM) & India Disaster Resource Network (IDRN).

- Understanding the State-level DM structure- the State Disaster Management Authority (SDMA) and State Executive Committee (SEC). Formation and functioning of District Disaster Management Authority (DDMA) and Local Authorities (PRIs, Municipalities, Cantonment Boards, Town Planning Authorities, CBOs etc.).
- Role of NGOs in Disaster Management as emphasized in the National Policy on Disaster Management (2009) and the NDMA Guidelines for Role of NGOs in Disaster Management (2010).
- Need and significance of broader understanding and better cooperation for a unified disaster response strategy.
- Involvement of NGOs in Disaster Preparedness, Disaster Mitigation, Disaster Response, Resource Generation, Information Dissemination, Awareness Generation, Community Sensitization and Capacity Building exercises.
- General areas where NGOs can contribute to the ongoing endeavor of the government, like- the identification of NGOs/CBOs and mapping of local-regional resources for effective disaster management, Formation and functioning of the District-level Inter Agency Groups (IAG) etc.

## **2) Presentation on 'IAG Coordination with focus on Sphere'**

*By- Dr. Arun Chandan, Executive Director, Mountain Forum Himalayas*

Dr. Arun Chandan discussed the following issues in his presentation:-

- Humanitarian Charter and Minimum Standards in Disaster Response.
- History of Sphere- the process of collaboration (initial consultation in 1997 involving 400 organizations from 80 countries)
- Corner Stone of the Sphere Handbook- Principles, Roles and Responsibilities, Minimum Standards and Accountability.
- Significance of cooperation, coordination and mutual understanding among the NGOs for the formation of the Inter Agency Group. Ethical considerations NGOs should keep in view while working at the time of emergencies.

### **3) Presentation on 'Sphere India and its experiences in IAG'**

*By- Ms. Snehil Rathore, Coordinator, IAG Uttarakhand*

- Inception of Sphere in 2003 as a National Coalition of Humanitarian Agencies of India having nodal agencies from the Govt. of India, UN Agencies, INGOs, NGO Networks and National NGOs as its members.
- Sphere India provides facilitation in the areas of- (1) Inter Agency Coordination (2) Training and Capacity Building (3) Collaborative Advocacy (4) Information Knowledge and Learning Management (5) Quality and Accountability in Humanitarian Actions.
- Core beliefs of Sphere India: (i) All possible steps should be taken to alleviate human suffering arising out of calamity and conflict. (ii) Those affected by disaster, have a right to life with dignity and therefore a right to assistance.
- Significance of Inter Agency Group for greater coordination among agencies at the time of emergencies and subsequent phases of disaster cycle, decentralization of resources and proper allocation of responsibilities, and the expression of collective commitment to the quality and accountability.
- Role of IAGs in emergencies: Use of Common Assessment formats, need and damage assessment, Situation Reports, Collecting and sharing latest Information.

### **EXPERIENCE SHARING AND KEY OUTCOMES OF THE MEETING:**

- Dr. Arun Chandan (Executive Director, MFH) shared the experiences of Mountain Forum Himalayas' (MFH's) work in disaster-hit areas of Kashmir, Uttarakhand and Leh. He stated that the role of IAG has been instrumental in providing, coordinating and managing the disaster response which ultimately helped in checking the mismanagement and underutilization of resources at the time of resources.
- Dr. Anandi Mehra (Senior Development Consultant) emphasized the need of learning from the experiences of Gujarat, where NGOs formed a Task Force to address different issues related to effective disaster management. She added that the member NGOs of this Task Force, on the basis of their respective strengths and available resources, allocated among themselves specific responsibilities which immensely helped in the

proper coordination of response. She also shared a report titled as “Ray of Hope” which was prepared during the response initiatives to the Gujarat Earthquake.

- Ms. Nandita Gupta (Special Secretary, Revenue Department) elaborated the role of industries in mitigating and reducing the risk of industrial and chemical disasters. Ms. Gupta shared how the industrial units at Baddi & Barotiwala came forward to promote the awareness about disaster preparedness.
- Mr. Prabhat Kumar (District Coordinator, NYKS) underlined the need of enhancing the role of Youth Clubs and Mahila Mandals in order to strengthen the disaster response mechanism. He endorsed the role of young volunteers in providing quick response and Mr. Kumar also stressed on strong cooperation among the Governmental and Non-Governmental Organizations to ensure high standards in disaster response.
- Mr. D C Rana requested the NYKS to provide a Directory of district offices of NYKS and Youth Clubs in Himachal Pradesh. He also encouraged the NGOs to involve more youths and orient them over fundamental aspects of disaster response.
- Mr. Pradeep Kumar (Programme Coordinator, Save the Children) laid thrust on the need of reducing the risk of slow disasters like severe and prolong droughts. Mr. Kumar shared major experiences of ‘Save the Children’ in various phases of disaster response. He also briefed the participants about the Emergency Preparedness and Response Plan the organization developed for Delhi.
- Ms. Apoline B Tigga (CASA), on behalf of Mr. Jayant Kumar (Head of Programmes, CASA) said that CASA will be keen to take up the coordination of IAG. Ms. Apoline also stated that CASA have enlisted youth since search & rescue and health and can also contribute to strengthening DM at Panchayat level in Himachal Pradesh. She also briefed that CASA has been working since 1947 in the field of humanitarian response all over the country.
- Ms. Neeta Chauhan (Representative, CII) highlighted the noteworthy role of CII has played in the disaster response during Kashmir Earthquake and Leh Flash Flood. She mentioned that CII mobilizes resources and material support from various industries for quick and effective disaster response. Also, she added that a more comprehensive role of corporate sector in Disaster Management can be explored within the IAG framework for the State of HP too.

- Mr. Vikram Jeet (Programme Officer, HPVHA) said that the association has around 300 staff across the state and they can assist in the disaster response. Mr. Vikram suggested that all credible NGOs need to be involved from every part of the state to ensure rapid response in interior parts of Himachal Pradesh. He said that HPVHA can participate in the community mobilization and health-related aspects of disaster management.
- Dr. Sanjeev Sharma (WWF India, HP Office) emphasized the region-specific and type-specific classification of disasters in Himachal Pradesh. Dr. Sharma also stressed on reducing the risk of quick disasters like forest fires and flash floods.
- Mr. Bhim Singh (Mandi Saksharta evam Jan Vikas Samiti) said that when it comes to creating mass awareness about the disaster preparedness, it must be ensured that all material for Information, Education and Communication is developed in Hindi and vernacular languages only. Mr. Singh also added that their organization can play a crucial role in conducting disaster-related surveys in rural and remote areas of the state.
- Mr. Narender Paul (Sr. Programme Manager, CORD) stated that NGOs need regular updates on disaster management so that they can gradually enhance their capacities. Mr. Paul pointed that enhancing the level of community preparedness to minimize the risk of disasters is more important than responding to the disasters.
- Mr. Anuj Tomar (Department of Home Guard & Civil Defence) said that his department can provide training to NGOs on general aspects of search and rescue, especially in case of fires. He also said that the NGOs can collaborate with the department to add more value to the ongoing awareness generation programmes.
- Capt. Randhir S Salaria (Director, ABV Institute of Mountaineering and Allied Sports, Manali) said that the Mountaineering Institute plays a vital role in the rescue of disaster victims in Himachal Pradesh and can provide training to NGO personnel on Relief and Rescue can also assist in material procurement. He also said that the institute has developed a manual on SAR.

## **CONCLUDING REMARKS:**

Keeping in view the paucity of time it was decided that those participants who could not share their views of those who want to add something more to what they have said can send their view at the following email addresses:

[splsecy-rev-hp@nic.in](mailto:splsecy-rev-hp@nic.in); [duni.rana@undp.org](mailto:duni.rana@undp.org)

Their view would be taken into consideration and incorporated. Dr. R K Sood (Consultant-cum-Advisor, SDMA HP) in his concluding remarks, added that synergetic cooperation and coordination between the GOs-NGOs is vital to create an enabling environment for effective disaster management in the state. Dr. Sood said that the Government is trying to assess the existing level of awareness through a comprehensive KAP study. He told the participants that another meeting of the IAG will take place after two months.

## **WAY FORWARD: AREAS IDENTIFIED FOR WORKING TOGETHER**

- Identification of NGOs and mapping of their resources will be done (district-wise) in HP.
- Constitution of the IAG shall be done at the state-level as well as district-level for a unified response strategy at the time a calamity.
- Selection of the Core Group members, Coordinator and Host institution for the IAG shall be done and a Charter laying the guidelines and SOPs for the IAG shall be prepared and finalized by the Core Group.
- Training and Orientation of the NGOs on various aspects of Disaster Management shall be carried out by the DM Cell in close coordination with the IAG.
- An effective mechanism for sharing best practices and subject-specific knowledge, sensitizing the communities and disseminating the information shall be developed.
- Government Organizations like NYKS and ABV Mountaineering Institute, Manali shall provide the data and information about their volunteers and disaster-specific resources.
- Thrust shall be laid on adhering to the Sphere Humanitarian Charter and Minimum Standards in Disaster Response.

## **DECISIONS TAKEN:**

After detailed discussion, the following decisions were taken unanimously:

1. The eligibility criteria for the IAG membership as per the NDMA guidelines was approved and adopted for the State of HP.
2. It was decided the IAG for the state of HP would be constituted.
3. A core group of IAG was constituted consisting of the following:-
  - i) Capt. Randhir S Salaria, Director, ABV Institute of Mountaineering and Allied Sports Manali – Member
  - ii) Mr. Anuj Tomar, Divisional Commandant, Civil Defence, Shimla – Member
  - iii) Mr. Y C Kandpal, Zonal Director NYKS – Member
  - iv) Mr. U. S. Thakur, Secretary Indian Red Cross Society – Member
  - v) Mr. Pradeep Kumar, Programme Coordinator, Save the Children – Member
  - vi) Mr. Parag Talankar, SEEDS India – Member
  - vii) Ms. Apolin B Tigga, CASA
  - viii) Dr. Arun Chandan, Executive Director, MFH – Convener
4. It was also decided that the Core Group would hold its first meeting today itself and work out future course of action.
5. The Core Group would prepare the Charter of the IAG and map the NGOs working in HP in different sphere as per the format circulated to all (copy enclosed). The participating NGOs would provide the help to the Core Group in this exercise.
6. The Core Group would draft the Charter of the IAG and place it in the next meeting of the GO-NGO and IAG Coordination which will be held by October, 2011.
7. The Coordinator NYKS would share the directory of its volunteers with the DMC, Department of Revenue both in soft and hard form within 15 days.
8. The ABV Mountaineering Institute would share the copy of Manual on SAR and list of volunteers trained by it in various field.
9. The HP Council for Science, Environment and Technology would share the list of HAM Radio licensees and masons trained by it in safe construction practices within 15 days.
10. All other NGOs which have their network at the field level would also share the same with the DM Cell.
11. The Indian Red Cross Society would be involved in DM. Its members enrolled all over the state would be grouped in different sections of DM through District Red Cross Societies. A suggestive framework as adopted by Distt. Red Cross Society Kangra is enclosed.

## MEDIA COVERAGE:

# आपदा प्रबंधन को अंतर संस्था समूह गठन का प्रस्ताव रखा



शिमला : सचिवालय में आपदा प्रबंधन बारे बैठक में भाग लेते अधिकारी। (फिच)

शिमला, 13 जुलाई (ब्यूरो): प्रदेश में आपदा प्रबंधन और आपात स्थिति से निपटने की दिशा में एक नई पहल करते हुए सरकारी और गैर-सरकारी संस्थाओं का एक अंतर संस्था समूह (इंटर एजेंसी ग्रुप) गठित करने का प्रस्ताव रखा गया है। यह समूह आपातकालीन स्थिति और आपदा के समय सामूहिक रूप से कार्य करने तथा संस्थागत रणनीति तैयार करने पर कार्य करेगा। हिमाचल प्रदेश में आपदा प्रबंधन के लिए सरकारी व गैर-सरकारी संस्थाओं के समन्वय और अंतर संस्था समूह की आज यहां आयोजित प्रथम बैठक को संबोधित करते हुए राजस्व विभाग की विशेष सचिव सुनंदिता गुप्ता ने यह जानकारी

दी। इस बैठक का आयोजन हि.प्र. राज्य आपदा प्रबंधन प्राधिकरण ने किया, जिसमें प्रदेश व केन्द्र सरकार के संबंधित विभागों, संयुक्त राष्ट्र संस्थाओं के प्रतिनिधियों और राष्ट्रीय व अंतरराष्ट्रीय गैर-सरकारी संस्थाओं के प्रतिनिधियों ने भाग लिया। बैठक में आपदा प्रबंधन के क्षेत्र में कार्यरत सभी गैर-सरकारी संस्थाओं का डाटाबेस तैयार करने तथा उन्हें आपदा प्रबंधन व आपात स्थिति से निपटने के लिए प्रशिक्षित करने का निर्णय लिया गया। गैर-सरकारी संस्थाएं निचले स्तर तक लोगों से जुड़ी रहती हैं, इसलिए वे आपदा प्रबंधन और आपदा से निपटने के उपायों में महत्वपूर्ण सहयोग कर सकती हैं।

Aapka Faisla : 13-07-2011

## आपदा प्रबंधन के लिए प्रदेश में बनेंगे अंतर संस्था समूह

भास्कर न्यूज़ | शिमला

प्रदेश में आपदा प्रबंधन और आपात स्थिति से निपटने के लिए सरकारी और गैर-संस्थाएं मिलकर एक अंतर संस्था समूह बनाएंगी। यह समूह आपातकालीन स्थिति और आपदा के समय सामूहिक रूप से कार्य और आगामी रणनीति बनाएंगी। प्रदेश में आपदा प्रबंधन के लिए सरकारी व गैर-सरकारी संस्थाओं के समन्वय व अंतर संस्था समूह की प्रथम बैठक को संबोधित करते हुए विशेष सचिव राजस्व नंदिता गुप्ता ने बुधवार को यह जानकारी दी। उन्होंने कहा कि इसमें प्रदेश व केन्द्र सरकार के संबंधित विभागों के अधिकारियों ने भाग लिया। इसी कार्यक्रम के अंतर्गत बड़ी बरोटीवाला औद्योगिक क्षेत्र में 26 व 27 जुलाई को आपदा प्रबंधन से संबंधित मॉक ड्रिल का आयोजन भी किया जाएगा और लोगों को आपदा प्रबंधन के गुर सीखाए जाएंगे। इस अवसर पर माउंटन फोरम हिमालय के कार्यकारी निदेशक अरुण चंद और उत्तराखंड के रोहिल राठौर ने आपदा प्रबंधन पर प्रस्तुतिकरण दिया।

Dainik Bhaskar : 13-07-2011

**आपदा प्रबंधन के लिए बनेगी समिति**  
शिमला, 13 जुलाई। प्रदेश में आपदा प्रबंधन और आपात स्थिति से निपटने की दिशा में एक नई पहल करते हुए सरकारी और गैर सरकारी संस्थाओं का एक अंतर संस्था समूह (इंटर एजेंसी ग्रुप) गठित करने का प्रस्ताव रखा गया है। यह समूह आपातकालीन स्थिति और आपदा के समय सामूहिक रूप से कार्य करने तथा संस्थागत रणनीति तैयार करने पर कार्य करेगा। हिमाचल प्रदेश में आपदा प्रबंधन के लिए सरकारी व गैर-सरकारी संस्थाओं के समन्वय और अंतर संस्था समूह की बुधवार को आयोजित प्रथम बैठक को संबोधित करते हुए राजस्व विभाग की विशेष सचिव नंदिता गुप्ता ने यह जानकारी दी।

Punjab Kesari : 13-07-2011

## आपदा प्रबंधन समूह बनाने का प्रस्ताव

शिमला। प्रदेश में आपदा प्रबंधन और आपात स्थिति से निपटने की दिशा में एक नई पहल करते हुए सरकारी और गैर सरकारी संस्थाओं का एक अंतर संस्था समूह (इंटर एजेंसी ग्रुप) गठित करने का प्रस्ताव रखा गया है। यह समूह आपातकालीन स्थिति और आपदा के समय सामूहिक रूप से कार्य करने तथा संस्थागत रणनीति तैयार करने पर कार्य करेगा।

हिमाचल प्रदेश में आपदा प्रबंधन के लिए सरकारी व गैर-सरकारी संस्थाओं के समन्वय और अंतर संस्था समूह की बुधवार यहां आयोजित बैठक को संबोधित करते हुए राजस्व विभाग की विशेष सचिव नंदिता गुप्ता ने यह जानकारी दी। गुप्ता ने कहा कि प्रदेश में पहली बार बड़दी-बरोटीवाला औद्योगिक क्षेत्र में 26 व 27 जुलाई को मॉक ड्रिल की योजना बनाई गई है ताकि लोगों को औद्योगिक एवं रासायनिक आपदाओं के बारे में जागरूक किया जा सके। केन्द्र सरकार के राष्ट्रीय आपदा प्रबंधन प्राधिकरण ने प्रदेश के इस प्रस्ताव को स्वीकृति दे दी है। इससे पूर्व, यूएनडीपी के राज्य परियोजना अधिकारी डीसी राणा ने आपदा प्रबंधन में गैर सरकारी संस्थाओं की भूमिका पर विस्तृत प्रकाश डाला। माउंटन फोरम हिमालय के कार्यकारी निदेशक अरुण चंदन और उत्तराखंड के स्नेहिल राठौर ने इस अवसर पर आपदा प्रबंधन पर प्रस्तुतिकरण दिया। हिमाचल आपदा प्रबंधन प्राधिकरण के सलाहकार आरके सूद, आपदाओं पर स्वतंत्र सलाहकार अनंदिनी मेहरा, अटल बिहारी वाजपेयी पर्वतारोहण एवं संबद्ध खेल संस्थान के निदेशक आरएस सलूरिया, स्फीयर इंडिया, वर्ल्ड वाइल्ड फंड, यूएनडीपी इंडिया, यूनीसेफ, एक्शन एड इंडिया, किन्नौर की एनजीओ सेवा और बिलासपुर की एनजीओ चेतना के प्रतिनिधि इस अवसर पर उपस्थित थे।

**PHOTOGRAPHS OF THE MEETING:**



## **HP State Disaster Management Authority**

### **REGISTRATION FORM FOR VOLUNTEER ORGANISATIONS**

1. Name \_\_\_\_\_
2. Organisation \_\_\_\_\_
3. Nature of organisation \_\_\_\_\_  
(Local/ District/ National/International)
4. Type of organisaiton \_\_\_\_\_ (NGO/CSO/Corporate Body)
5. Address \_\_\_\_\_
6. City \_\_\_\_\_
7. District \_\_\_\_\_
8. State \_\_\_\_\_
9. ZIP/Pin code \_\_\_\_\_
10. Phone No. Area code \_\_\_\_\_ Number \_\_\_\_\_
11. Mobile No. \_\_\_\_\_
12. Fax No. Area code \_\_\_\_\_ Number \_\_\_\_\_
13. Email \_\_\_\_\_
14. Year of establishment \_\_\_\_\_
15. Area of operation (with name) \_\_\_\_\_  
(Block/District/State/All India)
16. Main area of interest \_\_\_\_\_  
(Consultancy/Emergency response/equipment/funding/public awareness/relief material/rehabilitation/training/)
17. Specialisaton \_\_\_\_\_

(Construction/fire/medical/relief/R&D/SAR/Shelter/sanitation/transportation)

18. Manpower \_\_\_\_\_

19. Equipment/facility \_\_\_\_\_

20. Salient Activities \_\_\_\_\_  
(over the past three years – attach proof)

21. Services offered Paid \_\_\_\_\_ Free \_\_\_\_\_

22. Paid details \_\_\_\_\_

23. Is the organisation is not already working in DM are you willing to work in disaster management/relief \_\_\_\_\_

24. If yes, kindly enlist your strength/motivations \_\_\_\_\_

**Note:**

- i) Kindly attach list of members of your organisation who would like to be trained in DM
- ii) Kindly attach list of documents in support of your claim such as regd. Certificate, activities done by your organisation over the last five years with proof, list of members ad volunteers with their details etc.

Signature of the applicant \_\_\_\_\_

Designation \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Contact Details: Cell No. \_\_\_\_\_

Email: \_\_\_\_\_

Website \_\_\_\_\_

**NOMINATION FORM**  
**FOR**  
**THE MASTER TRAINERS FOR DISASTER MANAGEMENT**

1. Name \_\_\_\_\_
2. Designation \_\_\_\_\_
3. Services \_\_\_\_\_
4. Age \_\_\_\_\_
5. Academic Background \_\_\_\_\_
6. Work Experience (in brief) \_\_\_\_\_
7. Present Place of Posting \_\_\_\_\_
8. e-mail Address of the officer \_\_\_\_\_
9. Mobile No. \_\_\_\_\_
10. Telephone No. (Office) \_\_\_\_\_
11. Telephone No. (Residence) \_\_\_\_\_
12. Detail of course done on DM \_\_\_\_\_

Date: \_\_\_\_\_

Signature of the Nominating Officer

Designation \_\_\_\_\_

Department \_\_\_\_\_

## LIST OF THE PARTICIPANTS:

#	Name	Organization / Department	Phone #	Mobile #	Email Address
1	Ms. Nandita Gupta	Special Secretary, Department of Revenue, HP Govt. Secretariat, Shimla- 171002	0177-2621768		<a href="mailto:splsecy-rev-hp@nic.in">splsecy-rev-hp@nic.in</a>
2	Mr. D C Rana	State Project Officer-Himachal Pradesh, GOI-UNDP DRR Programme, Department of Revenue (Disaster Management Cell), Room No. 106-A, HP Secretariat Shimla- 171002	0177-2625657	9418184700	<a href="mailto:dcrana04@yahoo.co.in">dcrana04@yahoo.co.in</a>
3	Dr. R K Sood	Advisor-cum-Consultant, HP State Disaster Management Authority, Room No. 105-A, HP Secretariat Shimla- 171002		9418464024	<a href="mailto:ravindermithoo@yahoo.co.in">ravindermithoo@yahoo.co.in</a>
4	Mr. U S Thakur	Organizing Secretary, HP State Branch, Indian Red Cross Society, Red Cross Bhawan, Barnes	0177-2240862		

		Court, Shimla - 171002			
<b>5</b>	Mr. Y C Kandpal	Nehru Yuva Kendra Sangathan (NYKS) Chander Building, New Totu, Shimla- 171011	0177-2838141		
<b>6</b>	Capt. Randhir S Salaria	Director, Atal Bihari Vajpayee Institute of Mountaineering and Allied Sports, Manali- 175131 (H.P.)	01902-253784	9418128600	<a href="mailto:whmi_manali@yahoo.com">whmi_manali@yahoo.com</a>
<b>7</b>	Dr. S S Randhawa	Dr. Surjeet Singh Randhawa, Scientific Officer, HP State Council for Science, Technology & Environment (HPSCSTE), HP B-34, SDA Complex, Kasumpti, Shimla- 171011 (H.P.)	0177-2620998	9418382126	<a href="mailto:ssrandhawa15@gmail.com">ssrandhawa15@gmail.com</a>
<b>8</b>	Mr. Prabhat Kumar	District Youth Coordinator, Chander Building, New Totu, Shimla- 171011		9418286812	<a href="mailto:parbhat_nyc@yahoo.com">parbhat_nyc@yahoo.com</a>
<b>9</b>	Ms. Neeta Chauhan	CII Himachal Pradesh	0177-2654323	9736040400	<a href="mailto:neeta.chauhan@cii.in">neeta.chauhan@cii.in</a>
<b>10</b>	Mr. Pradeep Kumar	Programme Coordinator,	011-42294900	9873158418	<a href="mailto:k.pradeep@savethechildren.in">k.pradeep@savethechildren.in</a>

		Save the Children, Bal Raksha Bharat, 3 <sup>rd</sup> Floor, Vardhaman Trade Centre, 9-10-11 Nehru Place, New Delhi- 110019			
<b>11</b>	Dr. Sanjeev Sharma	WWF-India, Shimla Field Office, Bishop Cotton School, Gate No. 2, By- Pass Road, New Shimla - 171009 (H.P.)	0177-2670173	9418613054	<a href="mailto:sanjuscorp@gmail.com">sanjuscorp@gmail.com</a>
<b>12</b>	Ms. Snehil Rathore	State IAG Coordinator, Uttarakhand		8756398845	<a href="mailto:snehilrathore9@gmail.com">snehilrathore9@gmail.com</a>
<b>13</b>	Dr. Arun Chandan	Executive Director, Mountain Forum Himalayas (MFH), Lok Tara Estate, Near Holiday Home, Kaithu, Shimla- 110003 (H.P.)	9736234101	9418010624	<a href="mailto:doctorchandan@hotmail.com">doctorchandan@hotmail.com</a>
<b>14</b>	Mr. Parag Talankar	Project Manager, SEEDS India, 469 A, Block- 27, Sector- 3, New Shimla- 171009	0177-2671761	9418940271	<a href="mailto:parag@seedsindia.org">parag@seedsindia.org</a>
<b>15</b>	Dr. Anandi Mehra	Senior Development Consultant, SAI AURA, Flat No. 5, Aachman Apartments, Kasumpti, Shimla- 171009	9418102453	9816502453	<a href="mailto:aanandii24@gmail.com">aanandii24@gmail.com</a>
<b>16</b>	Ms. Apolin B. Tigga	Coordinator, Church's Auxiliary for Social	01902-260278	9816005215	<a href="mailto:apolintigga@yahoo.com">apolintigga@yahoo.com</a>

**Minutes of the Meeting**  
GO-NGO Coordination and Formation of Inter Agency Group

July 13, 2011

		Action (CASA), Ashok Vatika, Near SSB Gate, Shamsi, Distt.- Kullu- 175126 (H.P.)			
<b>17</b>	Mr. Amar Singh Kashav	Administrator, Chetna Association, H. No. 48, Raura Sector, Bilaspur (H.P.)	01978-221524	9418018543	<a href="mailto:chetna_bilaspur@yahoo.co.in">chetna_bilaspur@yahoo.co.in</a>
<b>18</b>	Mr. Mahesh Pathania	Information Officer, IPR Deptt.	0177-2621853	9418021112	
<b>19</b>	Mr. Anuj Tomar	Home Guard & Civil Defence	0177-2752428	9816028057	<a href="mailto:anujshimla@gmail.com">anujshimla@gmail.com</a>
<b>20</b>	Sub. Shamsher Singh	GP HQ, Shimla	0177-2633532	9418934089	
<b>21</b>	Mr. Pradeep Sharma	President, Society for Rural Awakening and Environment (ERA), Shyam Nagar, Thamba, Khundian, Via- Jwalaji, Distt.- Kangra- 176030 (H.P.)	01970-272114	9418077783	<a href="mailto:eraindia@rediffmail.com">eraindia@rediffmail.com</a>
<b>22</b>	Mr. R K Gupta	Chairman, Institute for Integrated Rural Development (IIRD), Complex, Bye Pass Road, Shanan, Sanjauli, Shimla- 171006	0177-2640965		
<b>23</b>	Mr. Narender Paul	Sr. Program Manager, CORD Kangra	01892-234322	9816655592	
<b>24</b>	Mr. Vikram Jeet	Programme Officer, Himachal Pradesh Voluntary Health Association (HPVHA) B-37, Phase-1, Sector-2, New Shimla- 171009 (H.P.)	0177-2670132	9418448825	<a href="mailto:hpvha3@gmail.com">hpvha3@gmail.com</a> <a href="mailto:vkrm.sml@gmail.com">vkrm.sml@gmail.com</a>
<b>25</b>	Mr. Ramesh Budrel	Programme Coordinator,	0177-2670132	9816410558	<a href="mailto:hpvha3@gmail.com">hpvha3@gmail.com</a>

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<b>27</b>	Mr. Bhim Singh	Mandi Saksharta Evam Jan Vikas Samiti (MSJVS), Sauli Khad, Distt. Mandi (H.P.)	01905-237478	9418073190	<a href="mailto:bhimsingh1975@gmail.com">bhimsingh1975@gmail.com</a>
<b>28</b>	Mr. Rajesh Kumar	Manav Seva Sansthan (MSS), Berthin, Bilaspur- 174029 (H.P.)	01978-266011	8988001763	<a href="mailto:mssb432@yahoo.com">mssb432@yahoo.com</a>
<b>29</b>	Mr. Surender Singh	Social & Educational Vikas Association (SEWA), Jaswant Building, Opp. Hotel JiwanJyoti, Recong Peo, Kinnaur- 172107		8894466076	
<b>30</b>	Mr. Ramesh Dogra	Superintendent, DM Cell, Deptt. of Revenue, HP Govt. Secretariat			
<b>31</b>	Mr. V. S. Kanwar	Senior Assistant, DM Cell, Deptt. of Revenue, HP Govt. Secretariat		9459246550	
<b>32</b>	Mr. Navneet Yadav	Capacity Building & Training Associate, (UNV) GoI-UNDP DRR Programme		9218738468	<a href="mailto:navneet.yadav@undp.org">navneet.yadav@undp.org</a>