

Proceedings of the 13th Meeting of State Executive Committee (SEC) constituted under the Disaster Management Act 2005 held on 29th April, 2020 at 12:00 Noon under the Chairmanship of Sh. Anil Kumar Khachi, Chief Secretary -cum- Chairman (SEC) in H.P. Secretariat, Shimla.

A meeting of the State Executive Committee constituted under the Disaster Management Act 2005 was held on 29th April, 2020 at 12:00 Noon under the Chairmanship of Sh. Anil Kumar Khachi, Chief Secretary -cum- Chairman State Executive Committee (SEC) in H.P. Secretariat, Shimla.

List of participants is at Annexure – A.


2. The Principal Secretary (Revenue) to the Govt. of H.P. welcomed the Chairman, and Members of the SEC. He apprised the Committee of the current status of COVID-19 pandemic in the State and actions being taken by the Disaster Management Cell, Department of Revenue to effectively implement the lockdown measures and ensure the supply of essential commodities. Committee was informed that the Emergency Operation Centers (EOCs) set up at State and District Headquarters have been working round the clock. These Centers have been collecting information and providing assistance to the stranded and needy persons.

After detailed discussion following decisions were taken:

- i. SEC confirmed the proceedings of the 12th Meeting of SEC held on 25th April 2020.
- ii. After the lockdown in the wake of COVID 19 is over, it expected that a large number of people, such as students, professionals, stranded pilgrims, patients and workers are likely to return to Himachal Pradesh and go to

their homes spread over different Gram Panchayats (GPs) and Urban Local Bodies (ULBs). It is necessary to handle the influx of large number of migrant people from outside the State to prevent spread of COVID-19 pandemic. On their return it is important these people may be quarantine at local level. In order to ensure quarantine of large number of migrant people it was approved to issue directions of the SEC as per the Annexure - B.

The meeting ended with a vote of thanks.


Anil Kumar Khachi 29/4/2020
Chief Secretary

Government of Himachal Pradesh
-cum-
Chairman State Executive Committee

Endst. No. Rev (DMC)(F)4-2/2000/SEC Dated : April, 2020

Copy forwarded to the following for information and necessary action:

1. All Additional Chief Secretaries/ Principal Secretaries/ Secretaries to the Government of Himachal Pradesh.
2. The Members of the HP State Disaster Management Authority
3. All the Members of State Executive Committee.
4. All the Divisional Commissioners in Himachal Pradesh.
5. All the Deputy Commissioner-cum-Chairperson, DDMA in Himachal Pradesh.
6. Pr. PS -cum- Spl. Secretary to the Hon'ble Chief Minister, to the Govt. of H.P.


(Onkar Chand Sharma)
Principal Secretary (Revenue)



**13th Meeting of the State Executive Committee (SEC)
under Chairmanship of Chief Secretary, Himachal Pradesh
(Chairman, SEC)**

**29th April 2020 from 12 Noon onwards
HP Secretariat, Shimla**



Attendance Sheet

Sr. No.	Name	Designation	Email id	Signature
1	Anil Kumar Khachi	Chief Secretary	cs-hp@nic.in	
2	Manoj Kumar	ACS (Home)	homesecy-hp@nic.in	
3	R. D. Dhiman	ACS (Health)	healthsecy-hp@nic.in	
4	J.C. Sharma	Principal Secretary (PW)	pwdsecy-hp@nic.in	
5	Onkar Chand Sharma	Principal Secretary (Rev-DM)	revsecy-hp@nic.in	

GOVERNMENT OF HIMACHAL PRADESH
DISASTER MANAGEMENT CELL, DEPARTMENT OF REVENUE

No. Rev(DMC)(F)4-2/2000/SEC

dated: April, 2020

ORDER

Whereas the Government of India has decided that Novel Corona Virus Disease (COVID-19) - a highly contagious disease, (declared to be pandemic by the World Health Organization) be treated as a notified disaster and it is expedient to take preventive measures for the purpose of containing and mitigating the alarming situation arising out of its spread throughout the country in the last few weeks in a rapid manner, endangering the lives of all citizens;

And Whereas it is an established fact that the COVID-19 spreads to a person through contact with another person who is carrying the virus (with or without symptoms) and therefore the most effective measure for the prevention of the spread of this deadly disease is curtailment of social/community contacts and quarantine of persons whose contact and travel history is not easily established;

And Whereas the Government of Himachal Pradesh has permitted the people of Himachal Pradesh residing in other States to return to their homes within Himachal Pradesh and a large number of people have returned to H.P. or will

return in future and have gone or will go to their homes spread over different Gram Panchayats as well as Urban areas of the State;

And whereas, to contain the spread of COVID-19, it is necessary to keep asymptomatic persons under home/institutional quarantine and surveillance and to segregate and isolate symptomatic persons for testing and treatment as per Standard Operating Protocol prescribed by the Ministry of Health and Family Welfare, Government of India;

And whereas, it is necessary to handle the influx of large number of such people from outside the State to prevent spread of COVID-19 pandemic and surveillance needs to be strengthened through monitoring and strict home/institutional quarantine;

And whereas, as per Section 22(h) of the Disaster Management Act, 2005, the State Executive Committee constituted under the said Act is empowered to give directions to any Department of the State Government or any other Authority or Body in the State regarding actions to be taken in response to any threatening disaster situation or disaster;

NOW THEREFORE, in exercise of the powers conferred under the said provisions of the Disaster Management Act, 2005; the State Government hereby issues the following directions to the District Magistrates, Heads of Urban

Local Bodies/all councilors, Pradhans of all Gram Panchayats/Ward Members in the State to effectively deal with the situation in the following manner:-

1. The District Magistrates in exercise of power vested in them vide Himachal Pradesh Epidemic Disease (COVID-19) (Amendment) Regulations, 2020 shall declare all Heads of Urban Local Bodies (ULBs), Councilors of ULBs, Pradhans of all Gram Panchayats and Ward Members of all Gram Panchayats as ‘Surveillance Personnel’ under the Regulations *ibid*.
2. Every Gram Panchayat/Urban Local Body (ULB) will have a Registration Facility to facilitate return of the people. Family members or relatives of such people who have returned to the State will register with the facility at the concerned Gram Panchayat or Urban Local Body immediately on his/her/their arrival. Heads of ULB/Pradhan Gram Panchayat may also register such names suo-moto, upon receiving information from any other source. Getting registered on arrival is mandatory and any violation in this regard shall invite action under the Regulation *ibid*.
3. Gram Panchayat Secretary or the Panchayat Sahayak will be the Nodal Officer to register such person. SDM in consultation with Head of the

concerned ULB will identify a Nodal Officer for one or a cluster of wards to be known as a Ward Nodal Officer.

4. The Head of ULBs/Pradhans of all Gram Panchayats shall put necessary arrangements in place duly involving Councilors of ULBs/Ward Members of Gram Panchayats to check and ensure that any person arriving in their respective jurisdictions from outside the state has been registered. It shall primarily be the duty of the Councilor/Ward Member to inform the Head of ULB/Pradhan of Gram Panchayat, who shall have the particulars entered in the register/software, developed/prescribed by the State Government Health department for this purpose, and shall also duly inform the concerned ASHA Worker/Local Health Worker immediately or maximum within 24 hours of such arrival in the Ward. The details of the information to be recorded for the purpose of registration is at Annexure A.
5. Every person on return from outside H.P. shall have to compulsorily stay in home or the ULB/Panchayat level quarantine facility for fourteen days, observing the guidelines issued by the Health and Family Welfare Department. Any violation in this regard shall invite action.

6. In case persons are allowed home quarantine, proper sticker must be affixed on the front of such house. The format of this sticker shall be as indicated at Annexure B.
7. The ASHA/Health worker shall mandatorily visit the house of all such persons on receipt of information from the concerned Head of ULB/Councilor/Pradhan/Ward Member. She/he will ascertain whether such house has sufficient accommodation available for home quarantine. If not, she/he will immediately inform the Head of ULB/Pradhan Gram Panchayat concerned, who shall proceed to institutionally quarantine such person under intimation to the concerned SDM.
8. The persons who jump home quarantine and other needy persons, who do not have sufficient accommodation at their homes for home quarantine, shall be kept in Institutional Quarantine Centres. The Head of ULB/Gram Panchayat shall, in consultation with local BDO, identify and establish Institutional Quarantine Centre(s) within their respective jurisdiction and they shall make necessary provisions of lodging, food, water and sanitation for the quarantined persons at the identified quarantine centres during the quarantine period, if need for use of such quarantine centres arises. The expenditure on provision of temporary accommodation, food, drinking water, sanitation and medical care etc. for the people in

- quarantine camps (other than home quarantine) shall be met out of State Disaster Response Fund. Two or more Panchayats can have a joint facility if they so determine and get it approved from the local BDO.
9. Health check up of the quarantined persons, including screening for COVID-19 and sampling of the symptomatic cases, shall be conducted in coordination with concerned health officials, who shall be immediately informed about such arrivals by Heads of ULBs/Pradhans of Gram Panchayats and ASHA worker.
 10. In case any person is tested COVID-19 positive, he/she will be immediately shifted to the designated care facility/ hospital for treatment.
 11. The Councilor/Ward Member of the ULB/Gram Panchayat shall keep a watch on persons (s) kept in home quarantine in his ward and shall ensure that such persons do not flout guidelines in this regard. Any violation of these guidelines shall be brought into the notice of the Head of ULB/Pradhan Gram Panchayat immediately for further necessary action. The Pradhan on the receipt of such information shall forthwith inform SDM or BDO in this regard for initiating appropriate action under relevant Acts, Rules and Regulations.
 12. Anyone found violating the instructions of the Head of ULB/Pradhan of the Gram Panchayat regarding quarantine protocols and guidelines shall

- be penalized under the relevant provisions of the Disaster Management Act, 2005, the Epidemic Disease Act, 1897 read with the H.P. COVID-19 Regulations, 2020 and provisions of any other relevant Act.
13. The above directions shall be observed in letter and spirit by all the Surveillance Personnel. Any deviation therefrom shall attract penal action under Section 188, 269, 270 and 271 of Indian Penal Code, 1860 read with Section 56 of the Disaster Management Act, 2005. In addition to the above, it is clarified that any deviation in compliance specifically by the Surveillance Personnel shall tantamount to misconduct within the meaning of Section 146 of Panchayati Raj Act, 1994 and Section 273 of the H.P. Municipal Act, 1994.
 14. Any person, who has been directed to observe quarantine, if found violating any direction in this regard, shall be liable to be punished under Section 188, 269, 270 and 271 of IPC apart from any other action deemed appropriate by the local SDMA/BDO.
 15. Further, whosoever is found to deter the surveillance personnel in the discharge of his public duty in any manner shall be liable to be punished under Section 51 of the Disaster Management Act, 2005 read with Section 353 of the Indian Penal Code, 1860.

Keeping in view any peculiar emergent ground situation, the District Magistrate concerned shall be at liberty to issue supplemental directions/instructions in consonance with this order.

Chief Secretary to the
Government of H.P.

ANNEXURES

Annexure – A**Format to capture details of the Incoming People/Migrants**

NAME	S/o D/o W/o	AGE	GENDER (M / F / Others)	DISTRICT	ADDRESS (Village/ Ward/ City)	Mobile No.	Date of Arrival	Adhaar Number	Whether Downloaded Arogya Setu App? (Y/N)	Coming from State	Coming From District	Tentative duration of stay in days	Vehicle Number

105379/2020/RNTCP

195

COVID - 19

MAINTAIN DISTANCE

HOME UNDER QUARANTINE

From To

Name

Address

No. of Persons



राष्ट्रीय स्वास्थ्य मिशन
स्वास्थ्य एवं परिवार कल्याण विभाग
हिमाचल प्रदेश

