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No.Rev.(D)(F)4-2/2000-V-
Govt. of Himachal Pradesh
Revenue Department

From

The A.C.S.cum-F.C. (Rev.) to the
Govt. of Himachal Pradesh,
Shimla-171002.

To

1. All Administrative Secretaries
in Himachal Pradesh.
 2. All the Heads of Department
in Himachal Pradesh.
 3. All the Divisional Commissioners
in Himachal Pradesh
 4. All the Deputy Commissioners
in Himachal Pradesh
 5. All the Participants
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Dated, Shimla-2, the 30 th May, 2009.

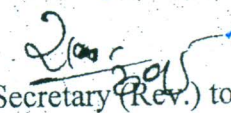
Sub:

Proceeding of the meeting of the Executive
Committee held on 20.5.2009 under the
Chairpersonship of Chief Secretary to the
Government of Himachal Pradesh.

Sir,

I am directed to enclose herewith the Proceeding
of the meeting of the Executive Committee held on 20.5.2009 under the
Chairpersonship of Chief Secretary to the Government of Himachal Pradesh for
favour of information and further necessary action.

Yours faithfully


Joint Secretary (Rev.) to the
Govt. of Himachal Pradesh.

(5) (5)

2. **Forecasting Disaster:**

The ACS informed the Committee about the existing meteorological Network established by different institutions as such IMD, Universities, SASE etc. She also informed that IMD. is planning to install Doppler RADAR Systems i.e one in Shimla and the other in Chamba/Kangra districts. She also mentioned that non availability of land is delaying the installation of RADAR in Shimla. up-dating their The Chairperson directed that the land be provided immediately and Deputy Commissioners of both Shimla and Chamba/Kangra be directed to provide the land as per the requirement of I.M.D. and compliance may be reported to the Chairperson thereafter. It was also decided that communication be sent to the IMD for upgrading and strengthening the District level Meteorological network existing in the State of Himachal Pradesh. The EOC when established will compile the information on Meteorological parameters and make it available for the public. It was also decided that the I & PH department be directed to provide the required information to CWC on water marks for Web-site.

It was informed that the State is having seismological network established by institutions such as IIT Roorkee Wadia Institute of Himalayan Geology, Dehradun and IMD Government of India. It was observed that the information on seismicity is not provided to the State administration on a regular basis either for forecasting purpose or for planning purpose. It was, therefore, suggested that the link be established with the respective organizations engaged in the process of seismic investigation in the State of H.P. and the data may be procured on regular basis and made available to the concerned planning Departments.

(5) (6)

3. **Capacity building and Training to Key Players:**

It was informed that even-though institutions such as NIIT Hamirpur, HIPA and State Council for Science and Technology Environment have been involved in providing training to Engineers, Masons, Architects and others functionaries of the different Departments, Yet this effort so far has remained sporadic and inconsistent. After detailed deliberations, **it was suggested that a calendar of training schedule be drawn for different groups of stakeholders and officials be sponsored for different trainings out side the state and similarly trainings be organized through the institutions existing in the State of H.P.** An inventory of national and inter- national organizations engaged in the task of training be made and contact be established for providing and trainings to the officials from the State. This exercise is required to be done in a systematic and sustained manner. All departments were advised to identify the training needs of their departments and identify the personal required to be trained.

4. **Capacity Building of Community:**

The importance and relevance of community preparedness was high lighted and the role of NGOs in this effort was appreciated. It was **suggested that a schedule of training, awareness and sensitizing programmes be drawn in consultation with active NGOs such as SEEDS India and resources for this be identified and provided.** Contact with NDMA be established immediately in this regard.

5. **Development of Plans:**

It was informed that a State Disaster Management Plan has been prepared with the support of Seeds India and the draft copy of the same was provided to all the participants in the meeting. **The Chairperson**

(9) (7)

2. ACTION TAKEN ON DECISIONS OF PREVIOUS MEETING ON 20.5.2009.

Decision	Action taken
<p><u>Item No. 1: Infrastructure availability:</u></p> <p>The need was felt regarding establishing Emergency Operation Centre at State level. The existing Control Room at the Secretariat was proposed to be upgraded to EOC. The establishment of Disaster Management Cell along with proper technical staff was also discussed. The Chairperson had directed to put up a concept note for consideration of the Government.</p>	<p>This item is being taken up separately as Agenda Item Nos. 5, 6 and 7.</p>
<p><u>Item No. 2 Forecasting Disaster:</u></p> <p>Existing Metrological Networks established by different institutions such as IMD, Universities and Snow Avalanche Study Engineering was discussed. Chairperson directed that land be provided to DC Shimla Chamba & Kangra for installation of Radar by IMD.</p>	<p>Regarding availability of land for installation of Doppler Weather Radar by IMD at Shimla, notifications under section 6 and 7 of Land Acquisition Act, 1894 have been issued. The Deputy Commissioners, Kangra and Chamba have already been asked to identify the suitable land and send the information along with the revenue papers to the Revenue Department.</p>

	Similarly, the DC, Kinnaur is separately being asked to select the land for establishing the Meteorological Centre at Kalpa and send a complete proposal to the Revenue Department for completing all codal formalities in this behalf accordingly, as discussed and decided in the meeting held on 16.9.2010.
IPH Department was also directed to provide required information to the CWC on water marks for website.	Pr. Secretary (IPH) has been requested to provide the necessary data to CWC.
This was also suggested that a link between respective organizations engaged in the process of Seismic investigation be established so that data may be procured on regularly basis and made available to the concerned	Requests have been made to IIT Roorkee, the Wadia Institute of Himalayan Geology, Dehradun and to IMD to provide the necessary data at regular basis.

departments.	
<p><u>Item No. 3 Capacity building and training to key players:</u></p> <p>Inspite of the fact that the State has institutions like IIT Hamirpur, HIPA and State Council for Science & Technology have enough potential to train the Engineers, Architects and Masons, yet this effort so far has remained sporadic and inconsistent and after deliberation it was suggested to draw a calendar of training for different group of Stakeholders. All departments were advised to identify the training needs of the department and identify the personnel required to be trained.</p>	<p>The Himachal Pradesh Institute of Public Administration (HIPA) has been requested to prepare a training calendar on various aspects of disaster management.</p>

<p><u>Item No.4 Capacity building of Community:</u></p> <p>The role of the NGOs for community preparedness and their capacity building was discussed and it was suggested that a schedule of training, awareness and sensitizing programmes be drawn in consultation with active NGOs such as SEEDs India and resources for this be identified and provided. Contact with NDMA be established immediately in this regard.</p>	<p>A draft proposal has been prepared for conducting capacity building programmes with support of NGOs and the same is being sent to NDMA for approval.</p>

Item No. 5 Development of Plan:

It was informed that a draft of State Disaster Management Plan has been prepared with the support of SEEDs India. The Chairperson directed that all departments should examine the draft and send their comments within 15 days which will be examined by expert group to be constituted by State Relief Commissioner for incorporating the departments' specific comments and suggestions. Thereafter the report will be placed before the Cabinet for approval.

Draft State Disaster Management Plan prepared by SEEDs India has been circulated to the concerned Administrative Secretaries, HODs and all the Deputy Commissioners for their comments/ views, as was decided in the meeting held on 10.8.2010. Brief comments on the draft State Management Plan have been received from the Divisional Commissioner, Shimla.

Item No. 6: Assessment of vulnerable buildings:

The need to identify vulnerable buildings such as schools, hospitals and offices was emphasized. The committee agreed that this exercise be taken up on priority basis. In this regard the team comprising Engineers and Architects of PWD and

No compliance report has been received from any quarter. Request reminder has been issued again.

Housing Board be constituted who will prepare an inventory of such buildings as well as proposal for funding from respective agencies. Such teams should complete their work within fortnight.

It was also directed that important government buildings specially Secretariat and DC offices should be immediately inspected for fire hazard. Secretary (SAD) and Deputy Commissioners will submit their report in this regard within a fortnight.

Need for identification and propagation of new fire resistance technologies was also felt as a measure against disaster for old and heritage buildings.

Item No. 7 Observance of Disaster

Reduction Day:

The ACS proposed that Disaster Reduction Day be observed throughout the State on 14th October, 2009 to ensure and assess the preparedness of all organs of the system. On this day awareness and Educational campaigns be organized alongwith mock Drills. It will be mandatory for all the departments/institutions to assess their Disaster Vulnerability and preparedness on this day. It was agreed that this proposal be accepted and implemented in

At the time of conducting the Mock Drill in Shimla City on 22nd and 24th May, 2010, all the participating officers had been directed to observe Disaster Reduction Day on 14th of October every year.

(12) (12)

the right spirit and with full participation by all govt. and semi Govt. institutions including the schools.	
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Item N.8 Identificattion of Nodal

Officers:

All departments may identify a Nodal Officer to deal with the subject of Disaster Management. The officer should be responsible for evolving department specific plans as well as the State and District Plan in coordination with other stakeholders and implementation mechanism prevailing in the State of H.P. All departments shall appoint a Nodal Officer within a fortnight.

Most of the departments have appointed the Nodal Officers to deal with the subject of disaster management. However, all the departments have once again been requested to send the updates of the Nodal Officer for compilation of data at State headquarters.

Item No. 9 Pooling of resources:

The Chairperson directed that all departments must provide the information on the resources available with them including man-power, equipment and funds earmarked for the purpose of Disaster Management. The information may be provided to the Revenue Department for compiling the inventory.

No compliance report has been received from any quarter. Request reminders have been issued again to the departments for providing the necessary data.

(15) (13)

3. PREPARATION OF STATE DISASTER MANAGEMENT PLAN.

A draft State Disaster Management Plan has been circulated to all the concerned Administrative Departments, Divisional Commissioners, DCs, HODs, IMD and CWC inviting their comments. So far, comments have been received only from Commissioner, Shimla Division which are at Annexure.

All concerned will be reminded to expedite their comments.

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