

MINUTES OF THE 4th MEETING OF THE STATE EXECUTIVE COMMITTEE (SEC) HELD ON 5th JULY, 2011 AT 10.30 AM UNDER THE CHAIRPERSONSHIP OF SMT. RAJWANT SANDHU, CHIEF SECRETARY CUM CHAIRPERSON SEC (SDMA), GOVERNMENT OF HIMACHAL PRADESH.

List of participants is attached.

At the outset, State Project Officer welcomed the Chief Secretary, Principal Secretaries and other participants and thereafter agenda items were taken up for discussion.

Agenda Item No. 1: CONFIRMATION OF MINUTES OF PREVIOUS MEETING

2. The minutes of the previous meeting held on 18.3.2011 were noted and confirmed.

Agenda Item No. 2. ACTION TAKEN ON DECISIONS OF PREVIOUS MEETINGS

3. The action taken on the decisions of the previous meeting held on 18.3.2011 were reviewed as under:-

Item No. 1. 2 Forecasting Disaster:

4. The meeting was informed that the proceedings of the meeting were circulated on 25th March 2011. Thereafter a reminder has also been issued. The approval of the award for the acquisition of land has been accorded and conveyed to the LAO and Deputy Commissioner Shimla by the Revenue Department.

5. Further it was informed that there is also a proposal to install Doppler radars in district Kangra and Chamba by IMD too. The Shimla office of IMD has submitted a project on Hail Suppression System amount to Rs. 76 Crore for the State of HP with its Delhi Office. We may therefore take up matter with the IMD and Ministry of Earth Sciences, GoI so that adequate system of early warning is put in place and system to deal with weather related vagaries is also installed to protect agricultural and horticultural crops. The copy of proposal as attached at Annexure – I was explained. The matter was considered and discussed.

Decision

6. Matter be taken up with IMD office Delhi and Ministry of Earth Sciences, Government of India for installation of Hail Suppression System at appropriate locations in the State keeping in view utility for cash crops also.

Item No. 1.5 Development of District Plan

7. The SEC was informed that the proceedings of the meeting were circulated on 25th March 2011. Thereafter a reminder has also been issued. There is a proposal to conduct KAP and HRVA studies by engaging the services of an expert agency. The district plans would be further improved and updated by incorporating the outcome of these two studies. SEC was informed that the appointment of Consultant has joined and his services would be utilized to improve the DMPs. Principal Secretary (Revenue) apprised the SEC about the brainstorming session on the conduct of HRVA studies held on 27th June wherein some of the agencies working in the field of HRVA were called for making presentations to understand the process and deliverables. The TOR for the conduct of HRVA study will now be finalized by incorporating the suggestions made during the discussions. He further apprised the SEC that the KAP studies are proposed to be conducted through the Department of Economics and Statistics and questionnaires are being drafted.

8. The Chief Secretary observed that since HRVA studies are going to take some time hence in the meanwhile we should prepare our DMPs on the basis of current understanding of HRVA and later on the same can be updated on the basis of result of the proposed studies. She also observed that the plans should be formulated in a manner which is helpful to any officer/person who is not acquainted with the district plan and further list of resources and roles of departments/officers concerned should be clear.

Decision:

- i) The analysis of existing DMPs be done and suggestions for improvement be conveyed to districts.
- ii) Districts to accordingly incorporate the suggestion and submit DMPs by 30th October, 2011.
- iii) The State DMP also to be finalised simultaneously.

Item No. 1. 6: Assessment of vulnerable buildings:

9. The proceedings of the meeting were circulated on 25th March, 2011. Thereafter a reminder has also been issued for compliance. The compliance from the departments is still awaited.

Decision:

10. The Departments of PWD, TCP, ULBs (UD) and Health to submit action taken report by 30th October, 2011.

Item No. 1. 8. Identification of Nodal Officers

11. The Department of Forest has appointed Nodal Officer. Reminder to other departments has been issued. Training of Nodal Officers on preparation of DMPs has been conducted. A training agenda has been sent to HIPA to conduct training of Nodal Officers on remaining aspects of DM. The meeting was further informed that the static content of the website has been prepared. The SPO made a presentation of the website.

Decision:

- i) The content of the website be also prepared in Hindi.
- ii) The website be shared with all the Principal Secretaries to take their suggestions/comments.

Item No. 2.7. Training Programmes for Disaster Management at Block Level

12. It was informed that the Director HIPA was requested to submit utilization certificate of funds so far released along with a detail of trained personnel. The funds have also been released to the RD department. The utilization of funds is awaited from HIPA. Special Secretary added that the RD Department has identified the Master Trainers and has further been asked to get the training material prepared. Necessary assistance is being rendered to the Department in this regard.

Decision

- i) HIPA to utilize the funds by October, 2011.
- ii) The RD Department to conduct the training programmes for Pradhans and Up-Pradhans latest by October, 2011.

Item No. 3.3. Utilisation of GIA received under the FC – XIII

13. The detailed proposal as desired by the SEC were laid in the meeting. The same were considered and examined. SPO also gave a brief presentation of the proposed break-

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up of the funds for the financial year 2010-11 and the perspective plan for the utilization of funds from 2011-12 to 2014-15.

Decision

14. The proposals were approved. It was also decided that a copy of the same be also sent to Government of India so that sanction for funds for the current financial year is received.

Item No. 3.4. Emergency Operation Centres/Control Room at State Headquarter and Requirement of EOCs.

15. The revised proposal for setting up of EOCs and EOC manual were discussed. SPO gave a presentation on the "National Emergency Communication Plan" as envisaged by the National Disaster Management Division of Ministry of Home Affairs and the EOC proposal and manual for the State of HP.

16. Principal Secretary (Health) was of the view that setting up of EOCs is very important. The equipment mentioned in the manual are vital for emergency communication. And the role of EOCs should be restricted only to the emergencies and disasters only. Advisor SDMA remarked that the place where EOCs would be housed should be multi-hazard resistant so that these centers don't collapse during the disaster shock. The Chief Secretary also expressed agreement to these observations.

Decision

17. The concept and proposal was approved with the observations that the role and functioning of ECOs will be finalized after holding consultation with the Departments responsible for Emergency Support Functions, and GAD etc. The Chief Secretary directed that the EOC should function for emergency and disaster management purpose only and not routine matters.

Item No. 3.5. Setting up of HP State Disaster Management Authority (SDMA)

18. The SEC was informed that department is in the process of conducting KAP and HRVA studies. The proposal for the staff would be moved only thereafter.

19. Chief Secretary observed that we can propose advisory body for the SDMA as envisaged in the Act. and efforts should be made to make the SDMA a fully functional body as envisaged in the Act.

Item No. 3.6. Approval of Himachal Pradesh State Disaster Management Rules, 2011.

20. The draft rules as approved by the Departments of Law and Finance were considered by the SEC.

Decision

21. The rules were recommended for placing before the Cabinet for approval.

Item No. 3.7. Appointment of Consultant

22. The TOR of the appointment of Dr. RK Sood was considered and approved.

Item No. 3.8. Creation of State Disaster Response Force.

23. The SEC was informed that the proceedings of the meeting were circulated on 25th March 2011. Thereafter a reminder has also been issued. No response has been received from the Department.

24. The Principal Secretary (Home) informed that the matter is under consideration and is being examined. There is a proposal to designate one battalion each from the IRBs and Home Guards as SDRF. The Chief Secretary observed that the SDRF can be got trained through the NDRF and matter can be taken for the purpose with the NDMA.

Decision

- i) The Department of Home would complete the exercise of designating SDRF immediately and send a proposal for training of the SDRF through NDRF latest by October 30, 2011.
- ii) The Department will also evolve a proposal for strengthening the Fire Wing and possibilities of seeking necessary assistance of GOI will be also expedited.

Item No. 3.9. Utilisation of Funds from Calamity Relief Fund (CRF).

25. The details of funds released to the districts with suggested list of equipment and guidelines was considered and approved. The Chief Secretary also observed necessary mechanism be evolved for regular and proper maintenance of the equipment so purchased.

Item No. 3.10. Opening up of a Bank Account of the HP SDMA.

26. It was informed that the matter was taken up with the Finance Department (FD). The FD had declined the permission. However, in view of the urgent requirement for smooth operation matter has again been taken up with the FD.

27. It was felt that the SDMA is a separate statutory Authority and for the proper accounting and auditing of its funds it is imperative that it has its own bank account.

Decision

28. The matter be perused with the FD for early opening of the bank account.

NEW AGENDA ITEMS

AGENDA ITEM NO. 4. 2: DESIGNING OF SDMA LOGO

29. The need for SDMA to have its logo was accepted. The SEC approved the proposal but restricted the prize money to Rs. 10,000 (Ten thousand only).

AGENDA ITEM NO. 4. 3: NATIONAL EARTHQUAKE RISK MITIGATION PROJECT – IN PIPELINE FOR THE STATE

30. The SPO also gave a brief presentation on the proposed project. The SEC noted the project features. It was felt that adequate preparedness and planning be made to implement the project involving the relevant departments, training institutions etc.

31. The Chief Secretary directed that earthquake mock drills should be held in all vulnerable districts, that engineers from both government and private sector should be trained in construction of earthquake resistant structures. A module should be designed for the purpose and list of resource persons and schedule for training be prepared. The training should be provided on basis of registration fee. For this, specialists from national level institutions like IIT Roorkee etc. can also be consulted. She further stressed that legislation was required to make construction of earthquake resistant structures compulsory in TCP Act, Municipal Bye-laws, Panchayati Raj Act etc.

ADDITIONAL AGENDA ITEMS

AGENDA ITEM NO. 4.4. NATIONAL SCHOOL SAFETY PROGRAMME - DEMONSTRATION PROJECT

32. The SEC was informed that the National School Safety Programme – Demonstration Project with a total cost of Rs. 48.47 crore has been proposed as a 100% Central Sponsored Scheme to be implemented by National Disaster Management Authority in collaboration with the State Government. The scheme is to be implemented in 22 states across the country. For Himachal Pradesh two districts namely Kangra and Kullu have been selected. 200 schools in each districts would be targeted under the programme. As conveyed by the NDMA during meeting held on 29th June, 2011 at New Delhi, each State Governments is required to:-

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- i) Identify 10 master trainers from the state;
- ii) Identify 15 master trainers from each district; and
- iii) Identify 200 schools from each district.

33. It was suggested that the Master trainers at the State Level could be drawn from SCERT, B. Ed Colleges etc. and master trainers at District Level could be drawn from Lecturers working in respective DIETs. Principal Secretary Education, Director Higher and Elementary Education can be requested to send nominations at the earliest and also send the list of 200 identified schools so that the project can be implemented in a time bound manner.

Decision

34. The matter be taken up with the Department of Education for smooth implementation of the project.

AGENDA ITEM NO. 4.5: FORMATION OF SUB-COMMITTEE

35. The SEC was informed that Section 22 (2) (m) of the DM Act, 2005, says that the SEC shall "examine the construction, in any local area in the State and, if it is of the opinion that the standards laid for such construction for the prevention of disaster is not being or has not been followed, may direct the District Authority or the local authority, as the case may be, to take such action as may be necessary to secure compliance of such standards."

36. That the Secretary NDMA vide letter dated 21st March, 2011 has requested the State Government to look into the recommendations of the Expert Committee of MHA sent to State Government vis-à-vis model amendments in TCP Act, Land Use Zonation Regulations and building regulations of the State. That further the Consultant engaged by the UNDP under the DRR Programme has also come out with certain recommendations vis a vis the TCP Act, building regulations, registration, qualifications and duties of professionals etc. for the State of HP after going through the existing framework.

37. The SEC was requested that the matter needs to be looked into separately by a sub-committee of the SEC which can be appointed consisting of Principal Secretary (Revenue), Principal Secretary (TCP and UD), Director TCP and UD and Commissioner MC Shimla etc. as members. The experts/consultant UNDP can also be co-opted in the sub-committee so that the suggested amendments can be examined. Besides, the building bye-laws of all the MCs and NACs in the State can also be examined in the above light and recommendation for modification, if any can be given.

38. That Section 21 (1) of the DM Act, 2005 provides that the "the State Executive Committee may, as and when it considers necessary, constitute one or more sub-committees, for efficient discharge of its functions. And Sub Section (2) of Sect 21 of the Act further provides that "the State Executive Committee shall, from amongst its members, appoint the Chairperson of the sub-committee referred to in sub-section (1)."

Decision

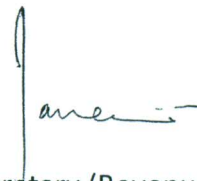
39. The formation of a sub-committee of the SEC was approved. The Sub-Committee keeping in view the recommendations mentioned above would look into the TCP Act, Zoning regulations and Building bye-laws and come up with its recommendations to the next meeting the SEC.

Concluding Remarks

40. Special Secretary (Revenue) opined that the districts are finding it difficult to cope with the disaster management activities and workload. The Commandants Home Guards posted at district headquarters can be associated with this work as they are trained in DM. SPO brought to the notice of the meeting that the FC – XIII in its recommendations to the ULBs has made provision for providing grants for revamping the State Fire Services and the Departments of Urban Development and Fire Services should put up a proposal with the Government of India under this scheme for the State.

41. Chief Secretary expressed her satisfaction with the progress made till date. She observed that in future Secretaries/Officers from the relevant departments may also be invited as special invitee so that their views can also be taken and they remain updated of what is being discussed in the SEC. She desired that the Department of Revenue should put up a proposal to utilize the services of Commandants Home Guard for DM at district level. She also desired that both the UD and Fire Services should work together to put up a proposal with the Centre Government to revamp the fire services in the State. The Chairperson desired that the office of DMC and SDMA should evolve as paperless office and attempt should be made to adopt electronic mode of communication.

The meeting ended with a vote of thanks to and from the Chair.



Special Secretary (Revenue) to the
Government of Himachal Pradesh

List of participants

1. Sh. Deepak Sanan, Principal Secretary (Revenue)
2. Dr. P. C. Kapoor, Pr. Secretary (PW).
3. Sh. Narinder Chauhan, Principal Secretary (I & PH)
4. Sh. P.C. Dhiman, Principal Secretary (Health)
5. Ms. Nandita Gupta, Spl. Secretary (Revenue)
6. Sh. S R Sharma, IG, Home Guards, US Club, Shimla.
7. Dr R K Sud, Advisor SDMA.
8. Sh. D C Rana, State Project Officer (GoI-UNDP) DRR Programme.