

**ANNEXURE-I**

**APPLICATION OF THE ENGAGEMENT OF THE POST OF.....CONSULTANCY BASIS.**

1	Name of the post applied for						
2	Name of the Applicant: (In capital letters)						
3	Father/Husband / Mother Name: (In capital letters)						
4	Date of Birth:	DD/MM/YYYY					
5	Gender(Male/Female):						
6	Category (GEN/SC/ST/OBC/EWS):						
7	Aadhar No:				(Attach copy of Adhar Card)		
8	Contact Address						
9	Permanent Address						
10	E- mail						
11	Mobile No:						
<b>Education (College education in reverse chronological order) (Please add rows if required):</b>							
12	Sr. no	Year	Degree/ Diploma	University/ Institution	Division/CGPA	Subjects	
	(i)						
	(ii)						
	(iii)						
	(iv)						
<b>Chronological working experience</b>							
13	Sr. No.	Period			Deptt/ Boards/ Corp./ PSU	Nature of work	Accomplishments
		From	To	Total			
	(i)						
	(ii)						
	(iii)						
	(iv)						

## **DECLARATION FORM**

1. I agree to provide my service on Terms and conditions as prescribed in the FD's OM no. – Fin(C ) –A(3)-5/2004 dated 24<sup>th</sup> July, 2004 and will not solicit any deviation at any stage
2. I agree and undertake that I will maintain and protect the confidentiality of the information received by me while discharging my official responsibilities. Also, I will not misuse or share the information with anybody not eligible or connected to have this information. In case of any breach. I shall be liable to such action as deemed fit by the Department.
3. I agree and undertake that I will not indulge in any unethical acts or practice which is against the interests of the Department and which are illegal and not in conformity with the rules, policies and practices of the department.
4. I agree that my service will be purely on temporary basis and is liable to be terminated at any stage in case my performance / conduct is not found satisfactory.

**Date:-**

**Place:-**

**Signature of Candidate**

### Terms of Reference (ToR)

**Position Title: Senior Consultant**

<b>Department:</b>	Department of Revenue, Disaster Management Cell
<b>Name of the Post:</b>	<b>Environment Specialist/ Environment Engineer (Consultancy Basis)</b>
<b>Monthly Remuneration:</b>	<ul style="list-style-type: none"><li>• For State/ Central Government Retiree (50% of basic pay last drawn) No Dearness Allowance will be admissible on this fixed amount.</li><li>• For NDMA empanelled consultant as per rates approved by NDMA i.e. 1,25,000 to 1,75,000</li></ul>
<b>Mode of recruitment</b>	<b>Re-Engagement</b> <ul style="list-style-type: none"><li>• Re-engagement of retired officials/officers of the Government of Himachal Pradesh/ Central Government .</li><li>• ‘If suitable officials are not available, engagement may be made on <b>consultancy basis from amongst the consultants empanelled with NDMA.</b>’</li></ul>
<b>Location:</b>	HPSDMA, Shimla, Himachal Pradesh
<b>1. Background:</b>	<ul style="list-style-type: none"><li>• Himachal Pradesh is ecologically sensitive and vulnerable to climate change and natural disasters – such as floods, landslides, cloudbursts, earthquakes, and forest fires. Development and reconstruction activities in the State require strict compliance with environmental safeguards and sustainable practices. Therefore, the Government of Himachal Pradesh proposes to engage an Environment Specialist / Environmental Engineer on consultancy basis to provide technical support in environmental planning, impact assessment, compliance, and climate-resilient development.</li><li>•</li></ul>

<b>2. Duration:</b>	<ul style="list-style-type: none"> <li>• The engagement will be for an initial period of five year. During this engagement his/her annual performance evaluation will be ensured through the reporting officer. Contract can be extended on satisfaction of the Disaster Management Cell, after review of the work and conduct of the official on year-to-year basis.</li> <li>• Engagement with HPSDMA will be on purely consultancy basis and there shall be no provision of regularization.</li> <li>•</li> </ul>
<b>3. Number of Positions:</b>	<b>One (1)</b>
<b>4. Objective of the Assignment:</b>	The objective of engaging the Environment Specialist/Environmental Engineer is to:
<b>5. Responsibilities:</b>	<ul style="list-style-type: none"> <li>• Ensure environmental sustainability in disaster risk reduction and development projects.</li> <li>• Strengthen environmental safeguards and compliance mechanisms.</li> <li>• Integrate climate change adaptation and mitigation measures.</li> <li>• Minimize adverse environmental impacts of infrastructure and reconstruction works.</li> </ul>
<b>6. Essential Qualifications:</b>	<ul style="list-style-type: none"> <li>• Provide environmental technical support to DMC/PMU in disaster mitigation and recovery activities.</li> <li>• Assist in preparation and implementation of Environmental Management Plans (EMPs).</li> <li>• Coordinate with concerned agencies on environmental risk reduction measures.</li> <li>• Contribute to IEC activities promoting good environmental practices.</li> <li>• Support capacity building and training on environmental and climate-resilient practices.</li> <li>• Assist in integrating climate resilience and eco-friendly approaches in projects.</li> <li>• Help in basic assessment of environmental and climate risks.</li> </ul>

	<ul style="list-style-type: none"> <li>• Assist in preparing brief reports on environmental and safety aspects.</li> </ul>
<b>7. Desirable Experience:</b>	<ul style="list-style-type: none"> <li>• Master's Degree in Environmental Engineering/Environmental Management/Climate Change/Sustainability, Ecology, or Planning.</li> <li>• Minimum 5 years of experience in relevant filed.</li> </ul>
<b>8. Competencies:</b>	<ul style="list-style-type: none"> <li>• Knowledge of environmental laws and regulations. Strong analytical, documentation, and communication skills.</li> <li>• Proficiency in MS Office and environmental monitoring tools.</li> </ul>
<b>9. Age Limit:</b>	Preferably below 50 years. (For retired Government officers, the upper age limit is 62 years, as per applicable norms.)
<b>10. Travel:</b>	Travel as and when required will have to be made. All the official travel related expenses will be borne by the Government of Himachal Pradesh as per their prevailing rules. The Consultant will be entitled for travel allowance as per Group-A officer of HP Government.
<b>11.</b>	The Consultant will be entitled for 1 days casual leave per month and 10 days medical leave per annum on production of medical certificate from hospital.

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