

**ANNEXURE-I**

**APPLICATION OF THE ENGAGEMENT OF THE POST OF.....CONSULTANCY BASIS.**

|       |  |        |                             |                              |                |                 |
|-------|--|--------|-----------------------------|------------------------------|----------------|-----------------|
| 1     | Name of the post applied for   |        |                             |                              |                |                 |
| 2     | Name of the Applicant:<br>(In capital letters)   |        |                             |                              |                |                 |
| 3     | Father/Husband / Mother Name:<br>(In capital letters)  |        |                             |                              |                |                 |
| 4     | Date of Birth:   |        | DD/MM/YYYY                  |                              |                |                 |
| 5     | Gender(Male/Female):   |        |                             |                              |                |                 |
| 6     | Category (GEN/SC/ST/OBC/EWS):  |        |                             |                              |                |                 |
| 7     | Aadhar No:   |        | (Attach copy of Adhar Card) |                              |                |                 |
| 8     | Contact Address  |        |                             |                              |                |                 |
| 9     | Permanent Address  |        |                             |                              |                |                 |
| 10    | E- mail  |        |                             |                              |                |                 |
| 11    | Mobile No:   |        |                             |                              |                |                 |
| 12    | <b>Education (College education in reverse chronological order) (Please add rows if required):</b> |        |                             |                              |                |                 |
|       | Sr. no   | Year   | Degree/ Diploma             | University/<br>Institution   | Division/CGPA  | Subjects        |
|       | (i)  |        |                             |                              |                |                 |
|       | (ii)   |        |                             |                              |                |                 |
|       | (iii)  |        |                             |                              |                |                 |
| 13    | <b>Chronological working experience</b>  |        |                             |                              |                |                 |
|       | Sr. No.  | Period |                             | Deptt/ Boards/<br>Corp./ PSU | Nature of work | Accomplishments |
|       |  | From   | To                          |                              |                |                 |
|       | (i)  |        |                             |                              |                |                 |
|       | (ii)   |        |                             |                              |                |                 |
| (iii) |  |        |                             |                              |                |                 |
| (iv)  |  |        |                             |                              |                |                 |

## **DECLARATION FORM**

1. I agree to provide my service on Terms and conditions as prescribed in the FD's OM no. – Fin(C ) –A(3)-5/2004 dated 24<sup>th</sup> July, 2004 and will not solicit any deviation at any stage
2. I agree and undertake that I will maintain and protect the confidentiality of the information received by me while discharging my official responsibilities. Also, I will not misuse or share the information with anybody not eligible or connected to have this information. In case of any breach. I shall be liable to such action as deemed fit by the Department.
3. I agree and undertake that I will not indulge in any unethical acts or practice which is against the interests of the Department and which are illegal and not in conformity with the rules, policies and practices of the department.
4. I agree that my service will be purely on temporary basis and is liable to be terminated at any stage in case my performance / conduct is not found satisfactory.

**Date:-**

**Place:-**

**Signature of Candidate**

## Terms of Reference (ToR)

**Position Title: Senior Consultant**

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| <b>Department:</b>           | Department of Revenue, Disaster Management Cell  |
| <b>Name of the Post:</b>     | <b>Geologist (Consultancy Basis)</b>   |
| <b>Monthly Remuneration:</b> | <ul style="list-style-type: none"><li>• For State/ Central Government Retiree (50% of basic pay last drawn)<br/>No Dearness Allowance will be admissible on this fixed amount.</li><li>• For NDMA empanelled consultant as per rates approved by NDMA i.e. 1,25,000 to 1,75,000</li></ul>  |
| <b>Mode of recruitment</b>   | <b>Re- Engagement</b> <ul style="list-style-type: none"><li>• Re-engagement of retired officials/officers of the Government of Himachal Pradesh/ Central Government .</li><li>• 'If suitable officials are not available, engagement may be made on <b>consultancy basis from amongst the consultants empanelled with NDMA.</b>'</li></ul>   |
| <b>Location:</b>             | HPSDMA, Shimla, Himachal Pradesh   |
| <b>1. Background:</b>        | <ul style="list-style-type: none"><li>• Himachal Pradesh is located in the seismically active Himalayan region and is highly vulnerable to geological hazards such as landslides, slope failures, earthquakes, rock falls, subsidence, and soil erosion. These hazards frequently affect infrastructure, settlements, and livelihoods.</li><li>• In order to strengthen geological risk assessment, planning, and disaster-resilient development, the Government of Himachal Pradesh proposes to engage a Geologist on consultancy basis to provide technical support in hazard assessment, site investigation, and mitigation planning.</li></ul> |

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| <p><b>2. Duration:</b></p>                    | <ul style="list-style-type: none"> <li>• The engagement will be for an initial period of five year. During this engagement his/her annual performance evaluation will be ensured through the reporting officer. Contract/agreement can be extended on satisfaction of the Disaster Management Cell, after review of the work and conduct of the official on year-to-year basis.</li> <li>• Engagement with HPSDMA will be on purely consultancy basis and there shall be no provision of regularization.</li> <li>•</li> </ul> |
| <p><b>3. Number of Positions:</b></p>         | <ul style="list-style-type: none"> <li>• Two (2)</li> </ul>  |
| <p><b>4. Objective of the Assignment:</b></p> | <ul style="list-style-type: none"> <li>• The objective of engaging the Geologist is to:</li> <li>• Assess geological and geo-hazard risks.</li> <li>• Support safe site selection and infrastructure planning.</li> <li>• Strengthen landslide and slope stability management.</li> <li>• Assist in post-disaster geological investigations.</li> <li>• Promote scientifically sound and sustainable development.</li> </ul>   |
| <p><b>5. Responsibilities:</b></p>            | <ul style="list-style-type: none"> <li>• Provide geological and geotechnical technical support to DMC/PMU for landslide mitigation activities.</li> <li>• Assist in geological surveys, site inspections, and basic geotechnical assessments.</li> <li>• Help identify landslide-prone areas, unstable slopes, and vulnerable zones.</li> <li>• Support preparation of landslide susceptibility / hazard information and related studies.</li> </ul>   |

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|                                     | <ul style="list-style-type: none"> <li>• Maintain basic records and database of geo-hazards and vulnerable locations.</li> <li>• Provide inputs on slope stability and suggest suitable stabilization measures.</li> <li>• Assist in review of slope protection, drainage, and treatment proposals.</li> <li>• Support preparation and review of DPRs, reports, and technical guidelines.</li> <li>• Provide technical guidance to departments and field engineers when required.</li> <li>• Contribute to IEC activities and capacity building related to landslide awareness and safe practices.</li> <li>• Assist in monitoring vulnerable slopes and support early warning or risk reduction initiatives.</li> </ul> |
| <b>6. Essential Qualifications:</b> | <ul style="list-style-type: none"> <li>• Master's in Geology, Earth Sciences, or related fields.</li> <li>• Minimum 5 years of experience in relevant field.</li> </ul>  |
| <b>7. Desirable Experience:</b>     | <ul style="list-style-type: none"> <li>• Experience in geological hazard mapping, landslide risk assessment, and terrain analysis especially in mountain regions.</li> <li>• Experience in Himalayan/hilly terrain and landslide studies preferred.</li> <li>• Experience in disaster management or infrastructure projects desirable.</li> <li>• Experience in GIS/remote sensing is an advantage</li> </ul>  |
| <b>8. Competencies:</b>             | <ul style="list-style-type: none"> <li>• Knowledge of geological mapping and hazard assessment.</li> <li>• Familiarity with slope stability analysis methods.</li> <li>• Ability to prepare technical reports.</li> <li>• Proficiency in GIS and related software.</li> </ul>  |

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| <b>9. Age Limit:</b> | Preferably below 50 years. (For retired Government officers, the upper age limit is 62 years, as per applicable norms.)   |
| <b>10. Travel:</b>   | Travel as and when required will have to be made. All the official travel related expenses will be borne by the Government of Himachal Pradesh as per their prevailing rules. The Consultant will be entitled for travel allowance as per Group-A officer of HP Government. |
| <b>11.</b>           | The Consultant will be entitled for 1 days casual leave per month and 10 days medical leave per annum on production of medical certificate from hospital.   |