

**ANNEXURE-I**

**APPLICATION OF THE ENGAGEMENT OF THE POST OF.....CONSULTANCY BASIS.**

1	Name of the post applied for						
2	Name of the Applicant: (In capital letters)						
3	Father/Husband / Mother Name: (In capital letters)						
4	Date of Birth:	DD/MM/YYYY					
5	Gender(Male/Female):						
6	Category (GEN/SC/ST/OBC/EWS):						
7	Aadhar No:				(Attach copy of Adhar Card)		
8	Contact Address						
9	Permanent Address						
10	E- mail						
11	Mobile No:						
12	<b>Education (College education in reverse chronological order) (Please add rows if required):</b>						
	Sr. no	Year	Degree/ Diploma	University/ Institution	Division/CGPA	Subjects	
	(i)						
	(ii)						
	(iii)						
(iv)							
13	<b>Chronological working experience</b>						
	Sr. No.	Period			Deptt/ Boards/ Corp./ PSU	Nature of work	Accomplishments
		From	To	Total			
	(i)						
	(ii)						
(iii)							
(iv)							

## **DECLARATION FORM**

1. I agree to provide my service on Terms and conditions as prescribed in the FD's OM no. – Fin(C ) –A(3)-5/2004 dated 24<sup>th</sup> July, 2004 and will not solicit any deviation at any stage
2. I agree and undertake that I will maintain and protect the confidentiality of the information received by me while discharging my official responsibilities. Also, I will not misuse or share the information with anybody not eligible or connected to have this information. In case of any breach. I shall be liable to such action as deemed fit by the Department.
3. I agree and undertake that I will not indulge in any unethical acts or practice which is against the interests of the Department and which are illegal and not in conformity with the rules, policies and practices of the department.
4. I agree that my service will be purely on temporary basis and is liable to be terminated at any stage in case my performance / conduct is not found satisfactory.

**Date:-**

**Place:-**

**Signature of Candidate**

### Terms of Reference (ToR)

**Position Title: Senior Consultant**

<b>Department:</b>	Department of Revenue, Disaster Management Cell
<b>Name of the Post:</b>	<b>Hydrologist (Consultancy Basis)</b>
<b>Monthly Remuneration:</b>	<ul style="list-style-type: none"><li>• For State/ Central Government Retiree (50% of basic pay last drawn) No Dearness Allowance will be admissible on this fixed amount.</li><li>• For NDMA empanelled consultant as per rates approved by NDMA i.e. 1,25,000 to 1,75,000</li></ul>
<b>Mode of recruitment</b>	<b>Re- Engagement</b> <ul style="list-style-type: none"><li>• Re-engagement of retired officials/officers of the Government of Himachal Pradesh/ Central Government .</li><li>• 'If suitable officials are not available, engagement may be made on <b>consultancy basis from amongst the consultants empanelled with NDMA.</b>'</li></ul>
<b>Location:</b>	HPSDMA, Shimla, Himachal Pradesh
<b>1. Background:</b>	<ul style="list-style-type: none"><li>• Himachal Pradesh frequently experiences flash floods, reverie floods, cloudbursts, and extreme rainfall events, which are further intensified by climate change and unplanned land-use changes. These hydrological hazards cause extensive damage to settlements, roads, bridges, irrigation systems, and water resources.</li><li>• In order to strengthen flood risk assessment, hydrological planning, and climate-resilient reconstruction, the Himachal Pradesh State Disaster Management Authority (HPSDMA) proposes to engage a Hydrologist consultancy basis under the Recovery &amp; Reconstruction Project, implemented in line with National Disaster Management Authority (NDMA) guidelines and supported through the SDRF Recovery &amp; Reconstruction window.</li></ul>
<b>2. Duration:</b>	<ul style="list-style-type: none"><li>• The engagement will be for an initial period of</li></ul>

	<p>five year. During this engagement his/her annual performance evaluation will be ensured through the reporting officer. Contract/agreement can be extended on satisfaction of the Disaster Management Cell, after review of the work and conduct of the official on year-to-year basis.</p> <ul style="list-style-type: none"> <li>• Engagement with HPSDMA will be on purely consultancy basis and there shall be no provision of regularization.</li> </ul>
<b>3. Number of Positions:</b>	<b>One (1)</b>
<b>4. Objective of the Assignment:</b>	<p>The objective of engaging the Hydrologist is to:</p> <ul style="list-style-type: none"> <li>• Strengthen hydrological and flood risk assessment.</li> <li>• Support hydrological modelling and watershed analysis.</li> <li>• Integrate flood-resilient measures in recovery and reconstruction.</li> <li>• Improve drainage, river management, and water resource planning.</li> <li>• Enhance state preparedness and long-term flood resilience.</li> </ul>
<b>5. Responsibilities:</b>	<ul style="list-style-type: none"> <li>• Provide technical support to DMC/PMU on flood risk management and related activities.</li> <li>• Assist in flood hazard, risk, and watershed assessments.</li> <li>• Support analysis of rainfall, runoff, river flow, and other hydrological data.</li> <li>• Contribute to flood forecasting, early warning, and risk information systems.</li> <li>• Provide inputs for flood mitigation measures and resilient reconstruction planning.</li> <li>• Assist in review of DPRs and infrastructure proposals from a hydrological perspective.</li> <li>• Help identify safer locations and suitable design considerations for development in flood-prone areas.</li> <li>• Support coordination with agencies such as India Meteorological Department and Central Water Commission.</li> <li>• Contribute to IEC activities and capacity</li> </ul>

	<p>building related to flood awareness and risk reduction.</p> <ul style="list-style-type: none"> <li>• Assist in preparation of technical notes, reports, and basic hydrological records.</li> </ul>
<b>6. Essential Qualifications:</b>	<ul style="list-style-type: none"> <li>• Master's Degree in Hydrology/Water Resources Engineering/Civil Engineering (Water Resources) /Environmental Engineering/Related discipline from a recognized university.</li> <li>• Minimum 5 years of experience in relevant filed.</li> </ul>
<b>7. Desirable Experience:</b>	<ul style="list-style-type: none"> <li>• Professional experience in hydrological analysis and flood management.</li> <li>• Experience in Himalayan/hilly river systems preferred.</li> <li>• Experience in flood modelling and watershed management desirable.</li> <li>• Experience in disaster management or reconstruction projects is an advantage</li> </ul>
<b>8. Competencies:</b>	<ul style="list-style-type: none"> <li>• Proficiency in hydrological and hydraulic modelling software.</li> <li>• Knowledge of flood management and river engineering principles.</li> <li>• Experience in GIS and remote sensing applications.</li> <li>• Strong technical writing and communication skills</li> </ul>
<b>9. Age Limit:</b>	<p>Preferably below 60 years. (For retired Government officers, the upper age limit is 65 years, as per applicable norms.)</p>
<b>10. Travel:</b>	<p>Travel as and when required will have to be made. All the official travel related expenses will be borne by the Government of Himachal Pradesh as per their prevailing rules. The Consultant will be entitled for travel allowance as per Group-A officer of HP Government</p>
<b>11.</b>	<p>The Consultant will be entitled for 1 day's casual leave per month and 10 days medical leave per annum on production of medical certificate from hospital.</p>