

**PROCEEDINGS OF THE 15<sup>TH</sup> MEETING OF THE STATE EXECUTIVE COMMITTEE (SEC) CONSTITUTED UNDER THE DISASTER MANAGEMENT ACT, 2005 HELD ON 22.03.2021 AT 3.00 PM UNDER THE CHAIRMANSHIP OF THE CHIEF SECRETARY, HIMACHAL PRADESH.**

<b>State Executive Committee constituted under the Sub-section(2) of the Section 20 of DM Act 2005:</b>	
Chief Secretary	Chairperson
Additional Chief Secretary (Revenue)	Member Secretary
Additional Chief Secretary (Home)	Member
Additional Chief Secretary (PWD)	Member
Secretary (Health)	Member

**List of participants is at Annexure-A**

At the outset, the Additional Chief Secretary (Rev), Sh. R.D.Dhiman welcomed the Chief Secretary, the Members of the SEC and other participants and thereafter Shri Sudesh Kumar Mokhta, Director-cum-Special Secretary (Rev-DM) started with the presentation and took up agenda for discussions.

<b>Agenda Item No.</b>	<b>Agenda Description &amp; Discussions</b>	<b>Decision</b>	<b>Action By</b>
15.1	<b>Confirmation of minutes of previous meeting</b>	The minutes of 14 <sup>th</sup> meeting of State Executive Committee held on 05.08.2020 were noted and confirmed.	
15.2	<b>Action taken report on the last meeting of the SEC</b> Action taken report on the decisions of the last meeting of the SEC held on 05.08.2020 was reviewed as under.		
3.4	<b>Constitution of State Disaster Response Force (SDRF)</b> <ul style="list-style-type: none"> <li>The SEC was informed that the process of the raising of the SDRF is getting delayed.</li> <li>DM Cell has forwarded the clarification on Administrative Control to be taken up by the Home Department for administrative works of SDRF like raising of force by creation of posts, filling up of</li> </ul>	<ul style="list-style-type: none"> <li>SEC noted the Agenda and after a detailed discussion on the agenda it was agreed that the SDRF management is the administrative responsibility of DGP/Home Department. However, following was clarified:               <ul style="list-style-type: none"> <li>It was made clear that all administrative matters related to</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Home Department</li> <li>HP Police Department</li> <li>Deputy Commissioner,</li> </ul>

	<p>these posts, the land identification and transfer process for setting up of Companies of SDRF in three different location.</p> <ul style="list-style-type: none"> <li>• HPSDMA will fund the equipments for SDRF.</li> </ul>	<p>raising/establishment of SDRF, creation/filling of posts, land identification &amp; its transfer to SDRF, construction &amp; management of buildings/facilities along with day-to-day routine managerial activities need to be handled by DGP under over all control of Home Department as Administrative Department.</p> <ul style="list-style-type: none"> <li>▪ The role of HPSDMA/ Revenue Department will be limited to requisition/deployment of SDRF in case of disasters and providing necessary equipments/resources from State Disaster Response Fund to the HPSDRF as permissible.</li> </ul>	<p>Mandi, Kangra and Shimla</p> <ul style="list-style-type: none"> <li>• HPSDMA/ Revenue Department</li> </ul>
4.5	<p><b>Formation of SEC Sub-Committee on Techno Legal Regime</b></p> <p>The SEC was apprised that:</p> <ul style="list-style-type: none"> <li>• The Official response is still awaited from the Urban Development Department.</li> <li>• A committee has been constituted under the Chairmanship of Director (UD) for revision of Draft Model Building Bye laws. Regular meetings are being conducted by the UD department.</li> <li>• However, no compliance report has been shared by UD Department in this regard and adoption of Model Building Bye Laws.</li> </ul>	<ul style="list-style-type: none"> <li>• The SEC directed that a direction under DM Act 2005 to the Urban Development department/TCP shall be issued by the DM Cell for sharing the compliance report within 45 days.</li> <li>• Administrative Secretaries of UD &amp; TCP department shall be called as Special Invitees for next meeting.</li> </ul>	<ul style="list-style-type: none"> <li>• Urban Development Department</li> <li>• Town &amp; Country Planning</li> <li>• DM Cell</li> </ul>
8.10	<p><b>Proposal on Hospital Safety Program</b></p> <ul style="list-style-type: none"> <li>• UNDP has submitted a proposal on supporting the Deptt. of Health &amp; Family Welfare for conducting</li> </ul>	<ul style="list-style-type: none"> <li>• SEC noted the action taken.</li> <li>• It was directed that the RVS of the Health</li> </ul>	<ul style="list-style-type: none"> <li>• Technical Institutions</li> </ul>

	<p>trainings and development of Hospital DM Plans.</p> <ul style="list-style-type: none"> <li>90 Health Facilities will be audited for their Structural Safety by institutions like CSIR-CBRI Roorkee, IIT Mandi and NITTTR Chandigarh under Structural Safety Audit of Lifeline Buildings.</li> </ul>	Facilities shall be completed by 30 <sup>th</sup> September 2021.	<ul style="list-style-type: none"> <li>Health Department</li> <li>DM Cell</li> </ul>
<b>8.16</b>	<p><b>Structural/Safety Audit of Lifeline Buildings</b></p> <ul style="list-style-type: none"> <li>SEC was apprised that MoUs have been signed with Technical Institutions for conducting Structural Safety Audits of Lifeline Buildings in 12 Districts.</li> <li>The Scheme's implementation has delayed due to signing of Technical MoUs and current COVID-19 Pandemic situation.</li> </ul>	<ul style="list-style-type: none"> <li>It was directed that the process of the SSA to be expedited.</li> <li>The Strengthening/Retrofitting measures suggested in the Structural Safety Audit can be taken up from State Disaster Mitigation Funds on case-to-case basis.</li> </ul>	<ul style="list-style-type: none"> <li>Technical Institutions</li> <li>DDMAs</li> <li>DM Cell</li> </ul>
<b>9.1</b>	<p><b>Roles &amp; Responsibilities of the SEC</b></p> <ul style="list-style-type: none"> <li>UD, TCP and MPP &amp; Power departments were requested to send action taken report on integration of DRR activities into their developmental projects.</li> <li>Only Town &amp; Country Planning Department has sent reply.</li> <li>Other departments despite issue of reminder have not sent reply so far.</li> </ul>	<ul style="list-style-type: none"> <li>SEC directed that Secretaries/HODs of all three departments shall be invited to the next meeting of SEC for detailed presentations.</li> <li>It was desired that SEC be reconstituted and Finance Secretary be also notified as member.</li> <li>Any department who is stakeholder shall be invited to the meetings of SEC as special invitees.</li> </ul>	<ul style="list-style-type: none"> <li>Urban Development Department</li> <li>Town &amp; Country Planning</li> <li>MPP &amp; Power</li> <li>DM Cell</li> </ul>
<b>9.2</b>	<p><b>Review/Updation Of State Disaster Management Plan &amp; District Disaster Management Plans</b></p> <ul style="list-style-type: none"> <li>State/District plans will be revised with the help of consultant to be hired by UNDP under the fresh proposal submitted to HPSDMA for approval.</li> </ul>	SEC noted the action taken and decided to drop the agenda item.	
<b>9.19</b>	<p><b>Proposal of Earthquake Early Warning</b></p> <ul style="list-style-type: none"> <li>The Earthquake Early Warning System has been included as a component under the National Seismic</li> </ul>	SEC noted the action taken and decided to	



	<p>Risk Mitigation Project (NSRMP) funded by World Bank and NDMA. Under this project a network of seismic sensors to be installed in critical locations in Himalayan States will be created (HP, J&amp;K and Uttarakhand).</p> <ul style="list-style-type: none"> <li>• Therefore, a parallel EWS on earthquakes may not be required after NSRMP's implementation this year.</li> </ul>	drop the agenda item.	
9.20	<p><b>Installation of Early Warning and Alert System by the Dam Authorities in The State</b></p> <ul style="list-style-type: none"> <li>• The Department of Energy was directed to ensure provisions stated under CWC guidelines.</li> <li>• In this regard DoE provided the compliance report to DM-Cell from time to time.</li> <li>• Department of Energy &amp; National Informatics Centre (NIC) has developed a web-based solution for real time monitoring of water level in all reservoirs sites which is being monitor by State Emergency Operation Centre (SEOC).</li> </ul>	SEC noted the action taken and decided to drop the agenda item.	
14.5	<p><b>Training Calendar for the Year 2020-21</b></p> <p>The SEC was apprised that the approved training calendar is being implemented through online mode by DM Cell and HIPA.</p>	SEC noted the action taken and decided to drop the agenda item.	
14.7	<p><b>Scheme for Promoting Amateur (HAM) and Community Radios for "Alternate Communication During Emergencies"</b></p> <ul style="list-style-type: none"> <li>• This Scheme has been approved by CMM and notified and under process at Finance Department.</li> <li>• There are few queries by FD for the Scheme which is being addressed by the DM Cell.</li> </ul>	SEC noted the action taken and decided to drop the agenda item.	

14.8	<b>Strengthening of State Executive Committee &amp; State Disaster Management Authority.</b> It was shared that the matter for filling up of vacant posts under DM Cell was taken up with SAD. It has been informed that due to shortage of staff in HP Secretariat, no staff can be provided. However, it has been assured to provide staff after making fresh recruitment in future.	SEC directed to pursue the matter with the SAD.	<ul style="list-style-type: none"> <li>DM Cell</li> </ul>
14.9	<b>Proposals received under State Disaster Mitigation Fund</b> SEC was apprised 10 Nos. projects were placed before SEC in last meeting for approval. Out of these, seven projects amounting Rs.29.90 Crores were approved from Mitigation Funds and Capacity Building Funds.	It was directed to put up the status of implementation of these projects in next meeting.	<ul style="list-style-type: none"> <li>DM Cell</li> </ul>
14.10	<b>Approval of the Off-Site Industrial Disaster Management Plan</b> <ul style="list-style-type: none"> <li>It was shared that an online IRS Training and Tabletop Exercise (TTEX) on Chemical (Industrial) Disasters dated 12<sup>th</sup> &amp; 15<sup>th</sup>, October 2020 were conducted by DM Cell.</li> <li>Sirmaur, Solan &amp; Una District have presented their respective Off-site Industrial Disaster Management Plans before the worthy Chief Secretary, Himachal Pradesh.</li> </ul>	Action taken was noted and it was decided to drop the agenda item.	
15.3	<b>Proposals Received Under State Disaster Mitigation Fund</b> <ul style="list-style-type: none"> <li>36 Proposals amounting Rs. 231.85 Crores from various departments/DCs were placed before SEC for approval under the SDRMF &amp; Capacity Building funds.</li> </ul>	<ul style="list-style-type: none"> <li>Following proposals were approved by the SEC: <ul style="list-style-type: none"> <li>i. MC Shimla (Improving water harvesting): 155.48 Lakh</li> <li>ii. IIT Mandi (Development of design, construction and mitigation guidelines for roads): 49.94 Lakh</li> <li>iii. DC Chamba (improvement of Bharmour</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>DM Cell</li> <li>Department Concerned</li> <li>DDMA</li> </ul>

		<p>to Badgram road): 76.45 Lakh</p> <p>iv. Forensic Services, Shimla (Disaster Victims Identification Cell): 242.00 Lakh (CB Fund)</p> <p>v. HPPWD (Purchase of Snow Blowers): 1035.00 Lakh</p> <p>vi. HPPWD (Purchase of Bailey Bridges): 350.00 Lakh</p> <p>vii. HPPWD (Out of total activities proposed only Sign boards, providing &amp; fixing crash barrier (Single) allowed): Revised cost be analysed and released from existing proposal.</p> <p>viii. DC Chamba (improvement of KSPA road (Luni Ghar): 111.97 Lakh</p> <p>ix. IIT Mandi (Structural Safety Audit of Lifeline buildings): 37 Lakh</p> <p>x. DIT (Automation of SDRF &amp; NDRF assistance): 5.17 Lakh</p> <ul style="list-style-type: none"> <li>• SEC directed that for all the Flood Protection related projects shall be presented by the Jal Shakti Vibhag and DC concerned in next SEC meeting whether the activities proposed under the Project are aligned with the guidelines of Mitigation Fund and how effectively these projects will mitigate risk to public and infrastructure.</li> <li>• SEC directed that from now onwards the projects shall be scrutinized by the Technical Advisory Committee before</li> </ul>	
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		placing then before SEC for approval and concerned department/DC shall make presentation before the SEC.	
15.4	<p><b>Strengthening of SDMA &amp; DDMA by Appointment of Technical Consultants as per Section 16 of Disaster Management Act, 2005 &amp; Extension of Project on Strengthening of SDMA/DDMA under Development Support Services:</b></p> <p>UNDP-India &amp; HPSDMA had signed an agreement for the strengthening of SDMA and DDMA during the period of 14<sup>th</sup> Finance Commission for 5 years which has expired on 31.3.2020 which needs to be extended till filling up of new posts of Directorate of DM.</p> <p>United Nations Development Programme (UNDP) India has submitted a fresh proposal for Disaster Risk Management. UNDP intends to support the Government of Himachal Pradesh in the following areas, based on the priorities of the State and evident impact of the disaster in these areas/sectors:</p> <ul style="list-style-type: none"> <li>• Component A: Mainstreaming Disaster Risk Management in Himachal Pradesh</li> <li>• Component B: Technical support to enhance Disaster Risk Management</li> </ul>	<ul style="list-style-type: none"> <li>• Approved.</li> </ul>	<ul style="list-style-type: none"> <li>• DM Cell</li> </ul>
15.5	<p><b>Approval of Perspective Plan of Preparedness and Capacity Building under SDRF (Now SDRMF) for the Year 2020-21 &amp; 2021-22</b></p> <ul style="list-style-type: none"> <li>• The SEC was apprised that the Disaster Management Authority need to develop a Perspective Plan for preparedness and capacity building by identifying annual/rolling plan, medium-term and long-term plan activities on lines of the National Disaster</li> </ul>	<ul style="list-style-type: none"> <li>• A committee under the Chairmanship of Additional Chief Secretary (Revenue) to the Government of Himachal Pradesh with following members was approved:               <ul style="list-style-type: none"> <li>○ Director-cum-Special Secretary (Rev-DM) – Member</li> <li>○ Director, Himachal Pradesh Institute of Public Administration – Member</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• DM Cell</li> </ul>

	<p>Management Plan (NDMP)/SDMP/DDMPs specifying those resources, equipment and facilities which they need to strengthen to deal with various disasters.</p> <ul style="list-style-type: none"> <li>As per guidelines, 10% of the SDRMF has been earmarked for this activity which comes to Rs. 45.40 crores against allocation of SDRMF of Rs. 454.00 to the State.</li> <li>Perspective Plan has been prepared by DM Cell containing the details of activities proposed to be undertaken during the year 2021-22.</li> </ul>	<ul style="list-style-type: none"> <li>Principal Scientific Officer (DEST) – Member (Climate Change)</li> <li>Senior Consultant (DM), SDMA – Member</li> <li>Finance &amp; Accounts Specialist, DM Cell – Member</li> <li>Capacity Building &amp; Documentation Coordinator, DM Cell – Convener</li> </ul> <ul style="list-style-type: none"> <li>This committee will scrutinize projects and put up on file to Chairman, SEC for approval under the Capacity Building Fund.</li> <li>The CB perspective plan needs further discussion.</li> </ul>	
15.6	<p><b>Booking of Expenditure of SDRF/NDRF in Objection Book of The Accountant General, Himachal Pradesh</b></p> <ul style="list-style-type: none"> <li>The issues raised by the CAG of India vide D.O. letter of dated 3.2.2021 on the expenditure of SDRF &amp; NDRF were placed before the SEC.</li> <li>Cases are being reported from Districts intimating that Treasuries are not passing bills as per present practice.</li> </ul>	SEC directed that ACS (Revenue) shall hold a meeting with ACS (Finance) at the earliest and sort out the matter and apprise the SEC in next meeting.	<ul style="list-style-type: none"> <li>Revenue (DM)</li> <li>Finance</li> </ul>
15.7	<p><b>Details of funds received/utilized under State Disaster Response Fund (SDRF) and National Disaster Response Fund (NDRF) during the year 2020-21 and ex-post-facto approvals of submission of memorandum to GOI for monsoon-2020.</b></p> <ul style="list-style-type: none"> <li>The details of the funds received under SDRF and NDRF was shared with the SEC for approval.</li> <li>Ex-post facto approval for submission of the Memorandum of Loss &amp; Damages for Monsoon 2020 to Government of India.</li> </ul>	Action taken was noted by SEC.	



15.8	<p><b>Establishment of the State Institute of Disaster Management (SIDM) in the State</b></p> <ul style="list-style-type: none"> <li>• SEC was apprised that there is a need to establish a State Institute of Disaster Management (SIDM) with Training, Research and Design facilities, so that more personnel may be adequately trained to support the community during times of such disaster, for a faster swifter and effective Disaster Response &amp; Management.</li> <li>• The proposed State Institute of Disaster Management can be developed under the Himachal Pradesh Institute of Public Administration (HIPA) for capacity building on lines of the National Institute of Disaster Management (Ministry of Home Affairs) and State Institute of DM established by the vulnerable states like Odisha and Gujarat.</li> <li>• The National Institute of Disaster Management (NIDM), Ministry of Home Affairs is taking an initiative to enhance the capacities of States/UTs for training and capacity building by establishing a NIDM State Outreach Cell (NSOC) through the implementation of NIDM Outreach Programme in the existing State Institute of Disaster Management (SIDM)/ATIs.</li> <li>• The programme would be operational in two phases that shall be operational for ten years.</li> <li>• HIPA may be requested for submitting a proposal for establishing and housing the proposed SIDM.</li> </ul>	It was directed to take up the matter with the Finance Department.	<ul style="list-style-type: none"> <li>• DM Cell</li> <li>• HIPA</li> <li>• Finance Department</li> </ul>
15.9	<p><b>Assessment &amp; Preparedness for Drought Risk Management</b></p> <ul style="list-style-type: none"> <li>• As per news reports, due to the lack of adequate</li> </ul>	<ul style="list-style-type: none"> <li>• SEC directed that detailed inputs be</li> </ul>	<ul style="list-style-type: none"> <li>• DM Cell</li> </ul>

	<p>rainfall in the districts, 50 to 70 percent of the wheat crop has turned yellow and wilted. The drought crisis is also increasing on crops like barley, peas, and garlic. In Mandi, Kangra, Bilaspur, Sirmaur, Chamba, up to 70 percent of crop damage has been reported. During this time, even the apple orchards are not untouched by the effect of drought.</p> <ul style="list-style-type: none"> <li>• As per Seasonal Rainfall data of the Indian Meteorological Centre, Shimla the rainfall and snowfall in the State have been deficient.</li> <li>• In view of above, it is proposed that a preparedness plan for Drought Risk Management may be kept ready by the Deputy Commissioners and Stakeholders Departments/ Agencies.</li> <li>• The actionable points have been identified for the Stakeholders by the Disaster Management Cell for Drought Risk Management.</li> </ul>	<p>obtained from the stakeholder departments including Indian Meteorological Department.</p> <ul style="list-style-type: none"> <li>• However, action plan for Drought Risk Management shall be kept ready.</li> </ul>	<ul style="list-style-type: none"> <li>• Jal Shakti Vibhag</li> <li>• Horticulture</li> <li>• Agriculture</li> </ul>
15.10	<p><b>Proposal for Allowances to the Outsource Employees appointed in Emergency Operations Centers (EOCs)</b></p> <ul style="list-style-type: none"> <li>• Seeing the importance and workload of the operators in the EOCs, it was proposed that the monthly emoluments to these operators may be increased considerably with current salary as per finance department's notification and an additional allowance of Rs. 3,000.</li> </ul>	<p>SEC directed to discuss the matter with Finance Department.</p>	<ul style="list-style-type: none"> <li>• DM Cell</li> <li>• Finance Department</li> </ul>
15.11	<p><b>Status of the Glacial Lakes in State and preparedness for Glacial Lake Outburst Floods (GLOFs)</b></p> <ul style="list-style-type: none"> <li>• Recent tragedy in Chamoli district that happened on 07.02.2021 causing a lot of damage and loss to life and property especially in the power projects on the stream, this incident raises the concern to the</li> </ul>	<ul style="list-style-type: none"> <li>• SEC approved that an action plan/SOPs be prepared by HPSDMA &amp; HIMCOSTE for preparedness &amp; awareness, mitigation and response of GLOFs.</li> </ul>	<ul style="list-style-type: none"> <li>• DM Cell</li> <li>• HIMCOSTE</li> </ul>

	<p>situation and monitoring of such Glaciers and Glacial Lakes of our State which can be a potential threat to population and hydro power projects in their respective areas.</p> <ul style="list-style-type: none"> <li>Action plan/SOPs are proposed to be prepared by HPSDMA and HIMCOSTE, for preparedness &amp; awareness, mitigation and response for Glacial Lake Outburst Floods (GLOFs).</li> </ul>	<ul style="list-style-type: none"> <li>Vulnerable Glacial Lakes to be identified in the State which may pose a threat to human lives and infrastructure.</li> <li>Technical institutions that have expertise in the area can be engaged if required.</li> <li>Detailed presentation on the subject may be made in next meeting of SEC.</li> </ul>	
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**Approved by**  
**Chief Secretary-cum-Chairman, SEC**  
**Government of Himachal Pradesh**

Endst. No. Rev (DMC)(F) 4-2/2000/SEC

Dated the 27<sup>th</sup> March 2021

Copy forwarded for information and necessary action to: -

1. All Additional Chief Secretaries/Principal Secretaries/Secretaries to the Government of Himachal Pradesh.
2. All the Members of State Executive Committee.
3. All the Deputy Commissioners in Himachal Pradesh.
4. The Sr. Private Secretary to Chief Secretary, HP.
5. All DAs in DMC

**(R.D. Dhiman)**  
**Member Secretary, SEC-cum-**  
**Additional Chief Secretary (Rev) to the**  
**Government of Himachal Pradesh**