

PROCEEDINGS OF THE 14TH MEETING OF THE STATE EXECUTIVE COMMITTEE (SEC) HELD ON 5TH AUGUST 2020 AT 12.00 NOON UNDER THE CHAIRMANSHIP OF SHRI ANIL KUMAR KHACHI, CHIEF SECRETARY, HIMACHAL PRADESH.

List of participants is at Annexure-A

At the outset, the Principal Secretary (Rev), Sh. Onkar Chand Sharma welcomed the Chief Secretary, the Members of the SEC and other participants and thereafter Shri D.C.Rana, Director-cum-Special Secretary (Rev-DM) started with the presentation and took up agenda for discussions.

AGENDA ITEM NO. 1: CONFIRMATION OF MINUTES OF PREVIOUS MEETING:

The minutes of 9th meeting of State Executive Committee held on 29.05.2019 and 13th Meeting held on 29.04.2020 were noted and confirmed.

AGENDA ITEM NO. 2: ACTION TAKEN REPORT ON THE LAST MEETING OF THE SEC

Action taken report on the decisions of the last meeting of the SEC held on 29.05.2019 were reviewed as under: -

AGENDA ITEM NO. 3.3: SETTING UP AND STRENGTHENING OF EMERGENCY OPERATION CENTERS.

In 9th meeting of the SEC, it was suggested that the DMC may review the communication needs in terms of different disasters and provided I-SAT and VSAT phones in far-flung areas. In this regard, the committee was apprised that I-SAT Phones have been provided in remote areas and tribal areas for last mile connectivity during emergency situations. Police department has been given funds for purchase of the VSAT for police posts in far flung areas & other areas where the need is felt for such communication channel for better connectivity. A total 22 ISATs have been provided by the DM Cell to all district's HQs, SDMs of all Tribal Sub-Divisions. In addition to this, 8 no. I-SATs have been provided to District Lahaul & Spiti by Pragya NGO for black spots of communication. The Police Department has been provided funds to purchase 37 ISATs and V-SATs at 75 locations. In addition to this 7 ISATs have also been purchased by DC Kinnaur under Tribal Development. Therefore, as on today, 74 number of ISATs are available in the State. Location wise list is at Annexure C of the Agenda. Antennas have also been provided in 22 locations and now I-SATs can also function from inside the buildings where they have been located facilitating communication at all the times.

It was also mentioned that the DM Cell will strengthen the EOCs in near future and strengthening of the EOCs have been incorporated under the Externally Aided Project posed to Government of India for Bilateral Assistance to the AFD.

Decision:

The SEC took note of the action taken and directed that antennas may be provided for all the I-SATs so that this mode of communication is available all the time. It was directed that the list of ISATs be kept on websites of SDMA/DDMAs. For emergency situations, hard copies of the list of ISATs be kept in all the EOCs. With these directions it was decided to drop the agenda item.

AGENDA ITEM NO. 3.4: CONSTITUTION OF STATE DISASTER RESPONSE FORCE (SDRF).

The SEC was informed that the Government of Himachal Pradesh has notified the raising of the Himachal Pradesh State Disaster Response Force (HPSDRF) vide notification no. No. Rev. (DMC) (F) 11-48/2009/SDRF dated 6th January 2020 in line with National Disaster Response Force.

As approved by the Cabinet, till the raising of separate HP SDRF, one company strength each (drawn from HP Police to HPSDRF) as feasible will be stationed at nearby locations to the Police Ranges i.e. Shimla, Mandi and Dharamshala (Kangra). Initially these three companies will be stationed at 1st HPAP Battalion Junga (Shimla), 3rd IRBn Pandoh (Mandi) and 2nd IRBn Sakoh (Kangra) respectively. Rs. 5.0 Crore has also been sanctioned to the Police Department to equip the SDRF. The CMM has authorized the SEC to take decisions about the SDRF on administrative issues.

Decision:

The SEC directed that Police Department be requested to share the status of raising, training and equipping of SDRF immediately.

AGENDA ITEM NO. 4.5: FORMATION OF SEC SUB-COMMITTEE ON TECHNO LEGAL REGIME

The Committee was informed that on direction of SEC in 9th Meeting, a meeting under the Chairmanship of the Principal Secretary (Revenue-Disaster Management) was held on 19.07.2019 with Director (Rural Development & Panchayati Raj), Director (TCP), Architect-in-Chief, HPPWD and officers from the Urban Development, Rural Development, Town & Country Planning, Public Works Departments and Director-cum-Spl. Secretary (DMC).

The following decisions were taken in the meeting: -

1. Urban Development department will ensure that all the Urban Local Bodies adopt the model building bye laws and share a compliance report on adoption with the State Disaster Management Authority.

2. That most of the major construction activity is now taking place outside the municipal limits and areas which may be out of the purview of the TCP Act. Such activities are not being regulated and there is no check on construction norms and safety standards. This may result in putting large number of occupants of these building in risk.
3. In order to ensure that building codes and safety standards are adhered to in all construction activities, buildings such as Educational Institutes, Housing Colonies, Hotels and Resorts, or any other commercial structures having an area above a threshold level should be brought under the purview of TCP Act and Fire Act of the State.
4. The RD & PR Department may spread the knowledge about safe construction practices and traditional building knowledge in all villages/Gram Panchayats with the help of IEC material and activities in association with the SDMA and DDMA's.
5. It was also decided that District Disaster Management Authorities headed by the Deputy Commissioner of each district may check that the vulnerable buildings or commercial structures developed in hazard prone zones are surveyed and proper action to ensure safety may be taken with the help of the Tourism Department & other line departments in order to avoid incident like Kumarhatti 2019 to repeat in future.
6. The Rural Development & Panchayati Raj Department may support the SDMA for implementation of the Scheme on Training of Masons, Carpenters, Bar Binders and other artisans in hazard resistant construction, by training 5-10 Masons from each Gram Panchayat in order to institutionalize the Safe Construction Practices in the State.

The SEC was further apprised that compliance reports from all Departments are awaited.

- i. The Secretary (UD & TCP) apprised the SEC that a committee under the Chairmanship of Director (UD) has been constituted and the feedback on draft Model Building Bye Laws will be submitted to the Committee by 18th August 2020.
- ii. SEC was informed that RD & PR department is involved in the Masons trainings being conducted by the DM Cell through the Master Trainers of technical education trained from the CBRI Roorkee. These trainings are being coordinated by the DDMA's.

Decision:

- i. SEC directed that the Urban Development Department may submit the compliance report & feedback on Model Building Bye Laws by 18th August 2020 for the perusal of the Chairman SEC.

- ii. SEC advised TCP and RD & PR departments to work on the regulations in the Rural Areas for all construction activities involving buildings such as Educational Institutes, Housing Colonies, Hotels and Resorts, or any other commercial structures having an area above a threshold level.
- iii. Compliance reports on other points be also obtained and shared with SEC.

AGENDA ITEM NO. 8.10: PROPOSAL ON HOSPITAL SAFETY PROGRAMM

The SEC was informed that the Scheme has been notified by the DMC on 29th September 2019. ToT on Hospital Safety has also been conducted in the State Institute of Health & FW at Pari Mahal. Master Trainers have also been trained in NIMHANS, Bangalore. The DMC is trying to get proposals from the technical institutes to conduct Rapid Visual Screening (RVS), Simple Vulnerability Assessment (SVA) and Detailed Vulnerability Assessment (DVA) of hospitals up to CHC level. The DMC has received a proposal from CBRI Roorkie to conduct RVS of hospitals up to CHC level for three districts i.e. Kinnaur, Sirmaur and Kangra for Rs 80 Lakhs. The PWD and Health Departments have not reported any action on direction w.r.t. prioritizing RVS and retrofitting of hospitals. The DMC is in the process of taking the services of consulting firm/consultant to help the Health and Family Welfare Department to conduct trainings and prepare and evaluate Hospital DMPs.

Decision:

The SEC directed to expedite hiring of consulting firm/consultant to help the Health and Family Welfare Department to conduct trainings and prepare and evaluate Hospital DMPs. Technical Institutions and Expert agencies may be taken on board to undertake RVS, SVA, DVA and retrofitting activities.

AGENDA ITEM NO. 8.16: STRUCTURAL/SAFETY AUDIT OF LIFELINE BUILDINGS

The SEC was informed that the Memorandum of Understanding to be signed with the Technical Institutions is under scrutiny of the Finance Department. Once the MoU is finalized, the Revenue-DM Department will sign the MoU with the technical institutions and start the process of detailed Structural Audit of the Lifeline structures.

The SEC was also informed that a project namely National Seismic Risk Mitigation Project (NSRMP) has also conceptualized by NDMA for implementation in 8 States including Himachal Pradesh. 375 buildings under this project will be checked for seismic vulnerability and if required retrofitting will be done for selected buildings under this project.

In addition, screening and retrofitting activities can also be undertaken under the State Disaster Mitigation Fund.

Decision:

The SEC took the note of the Action Taken and directed DM Cell to expedite action in the matter and update SEC.

AGENDA ITEM NO.9.1: ROLES & RESPONSIBILITIES OF THE SEC:

In the 9th Meeting of the SEC it was decided that frequent, preferably quarterly, meetings of the SEC may be organized. It was suggested that DDMA's meeting should also be organized regularly and proceedings should be shared with the SDMA.

In order to review the progress of different Departments for disaster preparedness and DRR integration, review meetings with different departments in a phased manner need to be held by the SEC. To begin with, review of UD, TCP and MPP and Power was to be done in next meeting of the SEC.

In this regard, Secretary UD & TCP department shared how the DRR integration and disaster preparedness is being done in the Departments. The Departmental DM Plans of TCP & UD have been prepared and further need to be updated with reference to the Emergency Support Functions as per notification of SDMA may be incorporated.

For the MPP and Power, HPSEBL explained in detail that how disasters in the state effects the power supply, what are their main hazards and how the department is planning for a resilient electric system along with strengthening of the early warning system and dam safety.

Decision:

- i) All the three departments were asked to submit detailed report w.r.t. disaster preparedness and DRR integration within 15 days.
- ii) The UD & TCP Departments were directed to ensure putting in place robust Techno Legal regime in the State for disaster risk reduction.
- iii) The MPP & Power department was directed to work to improve resilience of electric network in the State and prepare project proposals aiming at strengthening electric network including insulating the power supply chain from failures of power grids, and pose them for funding with the various agencies.

AGENDA ITEM NO. 9.2: REVIEW/UPDATION OF STATE DISASTER MANAGEMENT PLAN & DISTRICT DISASTER MANAGEMENT PLANS:

The SEC was informed that the SDMP and DDMPs were last revised by hiring consultants through UNDP in 2017. As per Section 23 (5) of the Disaster Management Act 2005 the

State Plan shall be reviewed and updated annually and as per Section 31 (4) the District Disaster Management Plans shall be reviewed and updated annually. Meanwhile, the National Disaster Management Plan has been updated and released in November 2019. Besides, Hon'ble NGT in OA No. 121/2014 titled as Yogender Mohan Sengupta vs Union of India and others has also directed the State to update DMPs on regular basis. The SEC was informed that the State DMP has been updated as of July 2020 (with contact details, etc.) but requires comprehensive revision. In addition to it, the ongoing COVID-19 pandemic requires comprehensive revision of DMPs. In this regard it was informed that draft proposal from UNDP has been received including the component of updating of the SDMP and 12 DDMPs. This UNDP Proposal is under scrutiny of DM Cell.

Decision:

The SEC considered and approved up-dation of the SDMP and DDMPs from the consultants aligning with the NDMP 2019, including comprehensive chapters on the Pandemic response, preparedness and recovery with learnings from COVID 19.

AGENDA ITEM NO. 9.3: APPROVAL OF THE DEPARTMENTAL DISASTER MANAGEMENT PLANS

The SEC was informed that as per Section 40 of the Disaster Management Act 2005, the Disaster Management Cell (DMC) has prepared the "Disaster Management Plans" for the line departments, after holding initial discussions with the respective departments' nodal officers. The 39 departmental DM Plans have been approved by the HPSDMA by circulation in January 2020. The approved DM Plans have been circulated to the respective departments for implementation. Also, the plans have been shared with all the DDMPAs for preparation of the Departmental DM Plans at district level in line with these state level plans and the respective DDMPs.

Decision:

SEC took note of the action taken and approved dropping of the agenda. However, the departments were directed to take steps to implement the Plans, keep their respective plans updated and also prepare the Department DM Plan at district level.

AGENDA ITEM NO. 9.4: NEW DRAFT PROGRAMME ON SCHOOL SAFETY

The SEC was informed that the Scheme on School Safety Project has been notified vide No. Rev (DMC) (F) 1-2/2019 dated 19 August 2019 after approval from the CMM. The Scheme will be implemented in collaboration with the Education Department. A State Level Advisory Committee for School Safety has also been formed for monitoring of the

implementation of the Scheme. For RVS and retrofitting of the vulnerable Schools, the DMC is considering hiring the services of expert agencies.

Decision:

The SEC approved dropping of the agenda.

AGENDA ITEM NO. 9.12: ENHANCING THE EMOLUMENTS OF STAFF HIRED THROUGH UNDP

The SEC was informed that the as per directions of the SEC, the 5% raise in the emoluments of the existing staff hired through UNDP is being implemented by the UNDP during annual contract renewal. No further action is required at the level of SEC.

Decision:

The SEC approved dropping of the agenda.

AGENDA ITEM NO. 9.13: RECOMMENDATIONS OF THE GROUP TAKEN ON EXPOSURE VISIT TO UTTARAKHAND

The SEC was informed that a study visit to Uttarakhand (Chamoli and Rudraprayag district) was organized by the Department of Revenue- DM, Government of Himachal Pradesh with the support from United Nations Development Programme and GIZ for a period of One Week (19th May 2018 to 27th May 2018). The Committee has made certain recommendations which were shared with the Committee. As approved by the SEC, necessary action is being taken regarding implementation of the recommendations of the exposure visit.

Decision:

The SEC took note of the action taken and approved dropping the item.

AGENDA ITEM NO. 9.14: SOP FOR SATELLITE PHONES (I-SAT)

The SEC was informed that the SoP for Satellite Phones has been approved and as per directions, regular mock exercises are being conducted to assess the functioning of the ISAT Phones in the State. Two communication mock exercises have been conducted on 22.11.2019 and 09.01.2020, and these mock exercises will be continued as a regular practice. In order to use the Satellite Phone indoor, antennas have also been purchased by DM Cell and provided to all 23 locations of ISAT. Regular test calls are being made to these numbers.

Decision:

The SEC took note of the action taken. It was suggested that regular mock drills be conducted to check the efficacy of communications via satellite phones. In addition to this, the SEC directed that antennas for the I-SAT provided to the Police Department may also be supplied for usage of the satellite phones indoor. With these directions, the item was dropped.

AGENDA ITEM NO. 9.16: TAKING INTERNS IN SDMA/DMC

The SEC was informed that the Policy for Engagement of Interns at HPSDMA/DDMA(s) has been approved and notified on 19.08.19. The Internship Programme is now open throughout the year, and the link is available on HPSDMA's website. The interested candidates may apply online, and the shortlisted candidates will be inducted for one month to a maximum of six months at a monthly stipend of INR 5000/-. Under this scheme there are total three interns placed with the different DDMA's and one in the DM Cell.

Decision:

The SEC took note of the action taken and approved dropping the item.

AGENDA ITEM NO. 9.17: WORKING TO REDUCE VULNERABILITY BY SIMULATION EXERCISES

The SEC was informed that the DM Cell has discussed with NIT Hamirpur, IIT Mandi and UNDP India for development of these multi hazards scenarios for Shimla, Mandi and Dharamshala. Letter has been written to the Head of these institutions for providing proposals for development of the Scenarios. UNDP has submitted a comprehensive proposal including this as one of the components, which is under scrutiny of the DM Cell.

Decision:

The SEC took the note of the Action Taken.

AGENDA ITEM NO. 9.18: WHITE PAPER ON EARTHQUAKE RISK MITIGATION

On direction of the SEC in its 9th meeting held on 29.05.2020, the draft White Paper on Earthquake Risk Mitigation was circulated to all the Stakeholders department for their inputs and comments and some of the departments have responded to it. The comments received have been incorporated and final draft was placed before the SEC for approval with the timelines and responsible departments/stakeholders.

Decision:

The SEC approved the White Paper on Earthquake Risk Mitigation for circulation and implementation to all the stakeholders.

AGENDA ITEM NO. 9.19: PROPOSAL OF EARTHQUAKE EARLY WARNING

The SEC was informed that Dr.Kamal, Associate Professor, Department of Earth Sciences, IIT Roorkee had sent a proposal to the State Government to establish earthquake early warning system. On direction of the SEC a meeting to review the proposal on Earthquake Early Warning System in Himachal Pradesh was held on 20 July 2019 under the Chairmanship of the Principal Secretary (Revenue-DM) to the Government of Himachal Pradesh. In the meeting, Dr. Kamal, made a detailed power point presentation about his proposal. After detailed discussion, the following decisions were taken: -

- i. The proposal is useful to minimize loss/damage due to future earthquakes in the State by creating a culture of safety, improving the mock exercises, generating awareness for earthquake safety in general public. The State Government may consider the proposal and take it to the State Executive Meeting in its next meeting for approval.
- ii. As per the proposal, HIMSWAN is one of the options for connectivity. However, wherever possible the EEWS may use the HP Police VSATs network in 75 locations sanctioned by the Disaster Management Cell, Department of Revenue in place of dedicated lease lines. The EEWS may also be integrated with the HP Police (CTS) for effective and seamless connectivity.

It was also submitted that Earthquake Early Warning is also a component of the National Seismic Risk Mitigation Project (NSRMP) envisaged by NDMA, Government of India which has to be implemented in 8 states including the Himachal Pradesh. But, the NSRMP is still at DPR stage and it may take considerable time for its implementation.

Decision:

The SEC took note of the action taken and it was suggested that Prof. Kamal, IIT Roorkee may be asked to make presentation on earthquake early warning system before SEC.

AGENDA ITEM NO. 9.20: INSTALLATION OF EARLY WARNING AND ALERT SYSTEM BY THE DAM AUTHORITIES IN THE STATE

The SEC was informed that as per directions of the SEC, the letters have been issued from Chief Secretary to Dam Authorities for implementing early warning and alert system as per the CWC guidelines so that no damage and loss is caused downstream when the

water is released from Dam/Reservoir. It was informed that the report from the Department of MPP & Power is awaited. The Department was asked to present status report before the SEC. MPP & Power apprised the SEC about the action taken in this regard till date to improve early warning system for Dams/Reservoirs.

Decision:

The SEC directed MPP & Power to submit an action taken report to the SDMA giving project wise action taken.

AGENDA ITEM NO. 9.21: REVAMPING THE CIVIL DEFENCE IN THE STATE

The SEC was informed that recently the Home Department has issued following two notifications in pursuance to the decision of the SEC dated 29/05/2019:

- i. Empowering Sub-Divisional Magistrate of a Sub-Division to exercise the powers of enrolment of members of Civil Defence in the Sub-Division vide Notification No. Home-F(A)1-1/2019 dated 22-10-2019 (copies enclosed)
- ii. Appointing the Pradhan of the Gram Panchayat as the Warden of Civil Defence in that Gram Panchayat vide Notification No. Home-F(A)1-1/2019 dated 22-10-2019.

It was also informed that all the concerned have been requested to institutionalize and utilize this structure to create a system for disaster response in the State till the lowest level as envisaged. The structure will be useful to implement the scheme titled as "Creation of a Task Force of Youth Volunteers" in the State where 15-20 youth volunteers will be trained in search and rescue and medical first aid in each Panchayat.

Decision:

The SEC took note of the action taken and directed that the Civil Defence trainings shall be conducted regularly so that the system remains operational and alive for the disaster response. After detailed discussions the item was approved for dropping from the SEC agenda.

AGENDA ITEM NO. 9.24: SUBMISSION OF HP DISASTER RISK REDUCTION AND PREPAREDNESS PROJECT (HP DRRP) FOR EXTERNAL FUNDING

The SEC was apprised that the Disaster Risk Reduction and Preparedness Project for external funding under Bi-Lateral Assistance from AFD was approved by the State Planning Department and forwarded to the Government of India. The Ministry of Home Affairs, Government of India gave its No-Objection to the Project. The Project was also supported by the NITI AAYOG. The Project was then approved by the Screening

Committee of the Department of Economic Affairs, Government of India in its 104th Meeting held on 16.02.2020 to be posed to the agency for funding. AFD India has shown their strong interest in the project and requested for some additional studies. The proposed timelines for the project given by the AFD were also shared with the SEC as under: -

Sr. No.	Project Cycle Steps	Expected Timeline	Remarks
1	Communication of the DPR and existing technical documentation by Himachal Authorities. Preliminary discussions	Q3 2020	Based on the outcomes of this first step. AFD can consider supporting additional studies based on specific request from concerned authorities.
2	Additional study and finalization of DPR by the Himachal Pradesh project team	Q4 2020/ Q1 2021	AFD would work in close cooperation with Himachal to support completion of the detailed project report
3	AFD Appraisal & review of the project and discussions	Q2/Q3 2021	Subject to satisfactory closure of the study and project scoping
4	AFD Board Approval	Q4 2021/ Q1 2022	Financial commitment in FY2021/2022 subject to all conditions being met
5	CFA Signature with DEA	Q3/Q4 2022	Subject to DEA and AFD approval

The DM Cell has already supplied all the baseline studies available with the State supporting the project proposal with the AFD and has requested the AFD to help the State Government prepare the DPR. The DMC has also impressed upon the AFD to advance the signing of CFA in 2021 as the State is in readiness of implementation of the project.

Decision:

The SEC took note of the same and approved action of the DMC and approved to drop the agenda.

AGENDA ITEM NO. 10.2: DECLARATION OF COVID-19 VIRUS OUTBREAK AS NOTIFIED DISASTER FOR THE PURPOSE OF PROVIDING ASSISTANCE UNDER STATE DISASTER RESPONSE FUND (SDRF) AND REVIEW OF PREPAREDNESS THEREOF

The detailed statement of expenses & funds released for COVID 19 response and containment under the State Disaster Response Fund and HPSPDMA COVID 19 State Disaster Response Fund was shared with the SEC.

Decision:

The SEC took note of the same and approved action of the DMC.

AGENDA ITEM NO. 14.2: RATIFICATION OF DECISIONS TAKEN BY THE STATE EXECUTIVE COMMITTEE (SEC)

The SEC was apprised that the SEC has regularly evaluated Covid-19 situation for which the meetings were held on the following dates under the Chairmanship of Chief Secretary, Himachal Pradesh cum Chairperson, SEC: -

- i) 10th meeting on 25.3.2020
- ii) 11th meeting on 9.4.2020
- iii) 12th meeting on 25.4.2020
- iv) 13th meeting on 29.4.2020

It was shared that the Chairperson of SEC shall, in case of emergency, have the power to exercise all or any of the powers of the SEC, but exercise of such powers shall be subject to ratification by the said Committee. Details of various Orders /Directions/guidelines issued by Chairman, SEC to be ratified were shared as follows: -

S.No.	Order/ Directions	Date	Action by State Government – State Executive Committee
1.	Ministry of Home Affairs (MHA), Government of India issued an order dated 29.07.2020 to extend Lockdown period w.e.f. 01.08.2020 upto 31.08.2020 in containment zones with new guidelines for Unlock 3.	31-07-2020	Order dated 31 July 2020 issued by the Chief Secretary -cum- Chairman, State Executive Committee with modifications and revised SOPs.
2.	Ministry of Home Affairs (MHA), Government of India Dated 29.06.2020 to extend Lockdown period w.e.f. 01.07.2020 upto 31.07.2020 in containment zones with new guidelines for Unlock 2	25-07-2020	Third Amendment issued dated 25 July 2020 to the Order dated 2 July 2020 issued by the Chief Secretary -cum- Chairman, State Executive Committee.
3.		14-07-2020	Second Amendment /Addition /Deletion in the SEC Order 2 July 2020 regarding extension of the Lockdown till 31 July 2020 issued by the Chief Secretary -cum- Chairman, State Executive Committee.
4.		07-07-2020	First Amendment in SEC Order dated 2 July 2020 issued by the Chief Secretary -cum- Chairman, State Executive Committee with modifications till 31 July 2020.
5.		02-07-2020	SEC Order dated 2 July 2020 issued by the Chief Secretary -cum- Chairman, State Executive Committee with

			modifications till 31 July 2020.
6.	Ministry of Home Affairs (MHA) has issued an Order Dated 30.05.2020 to extend Lockdown period w.e.f. 01.06.2020 upto 30.06.2020 in containment zones with new guidelines for Unlock 1	18-06-2020	Second Amendment in the SEC Order dated 31 May 2020 has been issued by the Chairperson, SEC regarding extension of the Lockdown till 30 June 2020.
7.		14-06-2020	Additions & Amendments in the SEC Order dated 31 May 2020 has been issued by the Chairperson, SEC regarding extension of the Lockdown till 30 June 2020.
8.		31-05-2020	SEC Order dated 31 May 2020 has been issued by the Chairperson, SEC regarding extension of the Lockdown till 30 June 2020.
9.		27-05-2020	Office Order issued by the Chairman, State Executive Committee regarding conditions to be followed for the interstate movement of the Officers/Officials of the Government travelling for official purpose.
10.	MHA Order Dt. 17.5.2020 on extension of lockdown till 31.5.2020 with guidelines on lockdown measures	23-05-2020	Amendment in Order 17 May 2020 regarding extension of the Lockdown till 31 May 2020 issued by the Chief Secretary -cum- Chairman, State Executive Committee.
11.	MHA Order Dt. 17.5.2020 on extension of lockdown till 31.5.2020 with guidelines on lockdown measures	17-05-2020	Order 17 May 2020 regarding extension of the Lockdown till 31 May 2020 issued by the Chief Secretary -cum- Chairman, State Executive Committee.
12.	MHA Order Dt. 1.5.2020 to extend Lockdown period for 2 weeks w.e.f. 4.5.2020 with new guidelines	02-05-2020	Order dated 2nd May 2020 regarding extension of the Lockdown w.e.f. 04.05.2020 issued by the Chief Secretary -cum- Chairman, State Executive Committee.
13.	MHA Order Dt. 29.4.2020 on movement of migrant workers, pilgrims, tourists, students and other persons	30-04-2020	An Order issued by the worthy Chief Secretary-cum-Chairperson, SEC regarding constitution of the Nodal Authority to coordinate movement of migrant workers, pilgrims, tourists, students and other persons.
14.		29-04-2020	An Order issued by the worthy Chief Secretary-cum-Chairperson, SEC regarding management of incoming and outgoing stranded persons/migrants and the procedures to be followed thereof.

Decision:

The SEC took note of the Orders/Directions issued by the Chairman and ratified the proceedings of the meetings and Orders/Directions/Guidelines issued by the Chairman, SEC.

AGENDA ITEM NO. 14.3: DETAILS OF FUNDS RECEIVED/UTILIZED UNDER STATE DISASTER RESPONSE FUND (SDRF) & NATIONAL DISASTER RESPONSE FUND (NDRF) DURING THE YEAR 2019-20 & EX- POST FACTO APPROVALS OF SUBMISSION OF MEMORANDUMS TO GOI FOR MONSOON 2018 & 2019 AND WINTER 2019

The SEC was informed that the DMC, Revenue department during the FY 2019-20 has received following assistance under NDRF/SDRF: -

Sr. No.	Year	Total receipt of SDRF	Total amount of memorandum of losses assessed (Rs. in crore)	Funds provided against memorandum of losses (Rs. in crore)	% of funds received against memorandum of losses
1	2019	225.93 Cr.	374.21 (Winter)	64.49	17.20%
2		-	1237.05	283.97	23%
3.				169.60	
Total		225.93		518.06	
Grand Total		225.93 + 518.06		743.99	

Details of allotment and expenditure are as under: -

Year	Receipt	Expenditure
2019-20	743.99	743.99

The details of funds disbursed to different districts and departments/organizations were also shared with SEC.

Decision:

The SEC accorded its approval to the amount disbursed/spent/utilized. It was desired that the Departments of PWD and I & PH may share the details of expenditure.

AGENDA ITEM NO. 14.4: ALLOCATION OF FUNDS UNDER 15TH FINANCE COMMISSION & CREATION OF STATE & NATIONAL DISASTER MITIGATION FUNDS

The SEC was apprised that the allocation of SDRF for the current year is Rs. 454 crore which is 158 percent higher than last year's allocation. 20% of this allocation is available for mitigation activities. Besides, the Govt. of India has allocated Rs. 50 crore to the State

for landslide and earthquake risk mitigation. Thus, for the current financial year funds available for mitigation are to the tune of Rs. 140 crore. These funds are likely to be provided to the State during the full period of 15th FC. This fund has been created for the first time and will provide opportunities to the State to undertake large scale mitigation measure such as securing lifeline buildings, securing critical infrastructures, and undertaking large scale earthquake and landslide mitigation activities, etc.

The DM Cell has written to all Departments and districts to share proposal for mitigation and has also scheduled a meeting with the stakeholder departments and institutions for the proposals to be included under the 20 % Mitigation Funds. Proposal to create a Project Management/Implementation Unit was sent to the Finance Department. The Finance Department has approved 14 posts for management of Mitigation Fund.

Decision:

The SEC took note of the same and directed to fill the position at the earliest. The agenda item was dropped.

AGENDA ITEM NO. 14.5: TRAINING CALENDAR FOR THE YEAR 2020-21

The annual training calendar to conduct training and capacity building programmes on various components to enhance institutional and community resilience under the Capacity Building programme of HPSDMA for the year 2020-21 was placed before the SEC for approval.

Decision:

The SEC approved the calendar and advised to consider conducting the trainings through online mode wherever possible.

AGENDA ITEM NO. 14.6: NDMA'S NATIONAL SEISMIC RISK MITIGATION PROJECT

The SEC was informed that the National Disaster Management Authority has conceptualized a project titled as National Seismic Risk Mitigation Programme (NSRMP). The NSRMP has been designed as futuristic steps and aimed at reducing vulnerability of communities and their assets to natural disaster by taking appropriate mitigation measures and to strengthen the capacity of national and state entities to effectively plan for and respond to earthquakes. As a preparation to this project, 198 buildings in the State have been shortlisted for rapid visual screening (RVS) and retrofitting in the State. However, after state consultation with the Project Consultant and NDMA held on 29th February 2020 has communicated that total 375 buildings are required to be included for the RVS in the project. Therefore, consolidated list of these 375 buildings was shared with the Committee for approval.

Decision:

The SEC took note of the same and approved the list of 375 buildings. The item was approved for dropping.

AGENDA ITEM NO. 14.7: SCHEME FOR PROMOTING AMATEUR (HAM) AND COMMUNITY RADIOS FOR "ALTERNATE COMMUNICATION DURING EMERGENCIES"

The SEC was explained that communication during and immediately after a disaster situation is an important component of response and recovery, in that it connects affected people, families, and communities with first responders, support systems, and other family members. Reliable and accessible communication and information systems also are key to a community's resilience. Therefore, The DM Cell proposes to launch a Statewide Scheme for promoting alternate communication channels like HAM Radio and promote Community Radio and other technologies. In this regard, draft Implementation Guidelines for this Scheme were presented for approval of the SEC.

Decision:

The SEC approved this new Scheme for notification after getting the approval from CMM.

AGENDA ITEM NO. 14.8: STRENGTHENING OF STATE EXECUTIVE COMMITTEE & STATE DISASTER MANAGEMENT AUTHORITY.

The SEC was informed that in view of increased activities in the DM Cell due to COVID 19, SDMF, 6 State Schemes, 7 National Schemes and upcoming projects following additional regular staff is needed to ensure accountability and responsibility which has to be provided by the SAD as per decision taken vide Notification of dated 19.01.2009 :-

1. Section Officer	1
2. Senior Assistant	3
3. Clerk	4
4. Peon	3

Moreover, adequate space is required to be allocated to house the staff. It is also brought to the notice of SDMA that the matter regarding allocation of adequate space in the new complex of HP Secretariat is pending with Secretariat Administration Department. The same has been recommended by the SEC many times.

Decision:

The SEC took note of the same and advised to follow up with SAD.

AGENDA ITEM NO. 14.9: PROPOSALS RECEIVED UNDER STATE DISASTER MITIGATION FUND

It was brought to the notice of the SEC that as per Sub Section 1 (c)&(d) of Section 48 of the Disaster Management Act, 2005, and Rule 12 to 14 of HP Disaster Management Rules 2011, there is a provision to constitute State Disaster Mitigation Fund (SDMF) and District Disaster Mitigation Fund (DDMF) for expenditure on projects for mitigation in the State along with procedure to be followed. This fund shall consist of grants made by the State Government and Central Government or external assistance received by State Authority and contributions/grants received from any person or institutions for the purpose of disaster management. Detailed guidelines for the administration of this fund have also been prepared. After approval of CMM, a notification No. Rev (DMC)I2-2/2019 dated 8.6.2020 has been issued for implementation.

Under this project, DMC has received various project proposals from different departments/agencies for providing funds under SDMF, following agencies/departments presented their proposals before the SEC:

Sr. No.	Department/ District/Agency	Project Key Components	Funds required (in Rs.)	Decision
1	Urban Development Department & DC Una	Providing Storm Water Drainage to Una Town <ul style="list-style-type: none"> Construction of primary drains, secondary drains, culverts, and allied contingent thereto <ul style="list-style-type: none"> a) Kotla drain catchment, Arinala drain catchment, road side drain catchment, Sabjimandi drain catchment, Natraj drain catchment 	22.48 Crore	SEC gave its in principle approval for the proposal and directed for the preparation of DPR.
2	CBRI Roorkee	Seismic Vulnerability assessment & retrofit of health/lifeline building in HP <ul style="list-style-type: none"> Seismic Vulnerability Assessment & Retrofitting of Health/Lifelines buildings in HP for 3 districts (Kinnaur, Kangra and Sirmour) <ul style="list-style-type: none"> i. Developing procedures for Rapid Visual Screening (RVS) and capacity building of engineers/architects of PWD, IPH 	80.00 lakh for three districts <ul style="list-style-type: none"> (Kinnaur, Kangra and Sirmour) 1.20 Crore for four districts <ul style="list-style-type: none"> (Kinnaur, Kangra, 	SEC gave its approval for the proposal and gave directions for preparation of the DPR for seismic vulnerability assessment & retrofit of the Health and lifeline Structures in four districts Kinnaur, Kangra, Hamirpur and Sirmaur.

		ii. Carrying out Simplified Vulnerability Assessment (SVA)/Detailed Vulnerability Assessment (DVA) <ul style="list-style-type: none"> Suggesting measures for retrofitting for desired performance level. 	Hamirpur and Sirmour)	
3	Jal Shakti Vibhag	i. Recharging of ground water through dry and defunct hand pumps and tube wells through roof tap rainwater harvesting structure. ii. Proposals for Aquifer mapping in porous Formation in HP	1263.23 lakh 2982.65 lakh	SEC directed for the presentation by the Department in next meeting of SEC on these proposals.
4	IIT Mandi	i. To develop and deploy low-cost sustainable landslide monitoring solutions in Mandi District. ii. 20 critical landslide points will be selected along the major district road between Mandi to Kataula via Katindi	49.20 Lakh	SEC gave its approval for the proposal.
5	Director of Higher Education	Non-structural risk mitigation measures in schools in all GSSS and GHS	256.35 lakh	The SEC was informed that these components are covered under the School Safety Project notified by HPSDMA. The funds can be released under the guidelines of the said Project. SEC accorded its approval to the project as per the guidelines of the School Safety Project.
6	Deputy Commissioner Lahaul & Spiti	Procuring snow vehicles, snow kit and communication equipment	85.30 Lakh	It was decided that such proposals may be taken in Capacity Building grant of SDRMF under the budget for equipment.
7	Jal Shakti Vibhag	<ul style="list-style-type: none"> Mitigation of flood prone forest area through flood protection works along the banks of Neugal Khad along 	602.16 Lakh	SEC gave its approval for the proposal as the DPR has already been submitted by

		<p>Saurav Van Vihar, Tehsil Palampur, Distt. Kangra.</p> <p>Project will involve:</p> <ul style="list-style-type: none"> ✓ Construction of retaining walls ✓ Construction of wire crate work ✓ Stacking work and dredging work 		the Department.
8	DC Solan - (Project by: Civil Engineering Department, Jaypee University of IT, Wagnaghat)	<ul style="list-style-type: none"> • Geological Hazards Mitigation using stone concrete block retaining walls and helical soil nailing. • This would include: developing shake table experimental setup, procurement of locally available stones, mold preparation, fabrication of soil nails, lab testing and dynamic testing of stone concrete blocks and helical nails, development of field prototype with full instrumentation, manpower and field construction equipment, training and transfer of technology 	25 Lakh	SEC gave its approval for the proposal. Project may be implemented in Pilot Project Mode.
9	DC Shimla	Flood protection wall along the Shalvi river near Dundli Mata temple and Channelization of water of Dyandi Nallah at Nerwa	50.20 lakh	The proposing agency may present the proposal in the next meeting of the SEC.
10	DC Shimla	Flood protection work at Mathrat Khad near FIS Badiyara in GP Kulgaon, Tehsil Chirgaon, Shimla. Mitigate the Drought.	9.45 lakh	The proposing agency may present the proposal in the next meeting of the SEC.

AGENDA ITEM NO. 14.10: APPROVAL OF FINANCIAL NORMS FOR THE NEW SCHEMES

The SEC was informed that after approval of CMM, DMC has launched following 6 new schemes for DRR namely: -

- i. Hospital Safety.
- ii. Creation of Task Force of Youth Volunteers.
- iii. Capacity Building of Masons, Carpenter and Bar Binders at Panchayat level for safe construction in HP.
- iv. Structural safety audit of lifeline buildings.
- v. National School Safety.

vi. Taking interns in SDMA/DDMAs.

Action has already been initiated to implement these schemes over a period of 3 years and the schemes are at advanced stage of their implementation by DDMAs and other stakeholder departments. Financial norms for the following two schemes have been worked out by a Committee constituted for this purpose and has recommended expenditure:

Sr. No.	Name of scheme	Total financial requirement	20% as 1 st installment released
1	Creation of Task Force of Youth Volunteers	Rs.14.3098 Cr.	2.76 Crore
2	Capacity Building of Masons, Carpenter and Bar Binders at Panchayat level for safe construction in HP	Rs.9.1139 Cr	1.8335 Crore

Implementing agencies of scheme at serial No. 2 are facing a lot of difficulty in mobilizing the masons due to the fact that masons etc. are not ready to attend training on the per diem rates fixed at Rs. 292/- per day (rates fixed by FD) as prevailing market rate of Mason is around 700/- per day. The Committee constituted for the purpose of fixing rates has therefore recommended rate of Rs. 500/- instead of Rs. 292/- as they are getting free boarding and lodging facilities. To ensure participation of the masons etc., enhanced rate of Rs.500/- was placed before the SEC for approval. Besides, norms under different items were also placed for the approval of the SEC as under: -

Financial Allocations: Scheme for Training of Masons

Sr. No	Training Expenses				Training Materials& Resources		Miscellaneous
1.	(I) Honorarium RPs	(II) Per Diem Masons	(III) Board & Lodging	(IV) TA & DA	(V) Training Materials & Tools	(VI) IEC/ Stationery Kit and Certificate	(VII) *Any other item of expenditure not mentioned in the preceding columns
For FY 19-20	Rs. 600/- per session (As per HIPA norms)	Rs. 292/- per mason, per day (As per GoHP norms)	Rs 500/- per mason	Rs 200/- Per mason	Rs 4000/- Per training	Rs 300/- per mason per training	Not allocated
For FY 20-21	Same as above	Rs. 500/- (Prevailing Market rate)	Same as above				Rs 5000/- per training

Financial Allocations: Scheme for Creation of Taskforce of Youth Volunteers

S.No	Training Expenses for Three Day Training Programme								
1	(i) Honora- rium RPs	(ii) Honorariu m Volunteers	(iii) Tea/ Lunch	(iv) Travel Allowance	(v) Lodging Charges	(vi) I-Card	(vii) IEC/ Training Kit	(viii) Venue Cost	(ix) Misc*
For FY 19- 20	Rs. 600/- per session (As per HIPA norms)	Rs 200/- per day per volunteer (As per the Scheme)	Rs 120/- per day per volunteer	Rs 200/- per volunteer	Rs. 500/- per volunteer per day	Rs. 50/- per volunt eer	Rs 200/- per volunte er	Rs 1000/- per day	Not allocat ed
For FY 20- 21	Same as above								Rs 5000/ - per traini ng

Decision:

The SEC approved the financial norms as proposed. The agenda item was also approved for dropping.

AGENDA ITEM NO. 14.11: APPROVAL OF THE OFF-SITE INDUSTRIAL DISASTER MANAGEMENT PLAN

The SEC was apprised that as per requirement of Section 40 of DM Act 2005 & the National Disaster Management Guidelines on Chemical Disasters 2007, the Rules under Factories Act 1948, Chemical Accident (Emergency Planning, Preparedness and Response) Rules 1996, Environmental Protection Act 1986 and Public Liability Insurance Act 1991, Off-site DMPs of industrial areas are required to be made by the DDMA for the implementation at the District level. The DDMA Sirmaur, Solan & Una have sent the Off-site Emergency Plan for the identified industrial estates in their district for approval. These plans have been prepared with the support of UNDP-India/Disaster Management Institute, Bhopal.

Decision:

The SEC took note of the same and directed that the respective DDMA may present the plans in next meeting. The Additional Chief Secretary (Industries) to the Government of Himachal Pradesh may also be invited for the meeting.

AGENDA ITEM NO. 14.12: IMPLEMENTATION OF GUIDELINES ON CONSTITUTION AND ADMINISTRATION OF STATE DISASTER RESPONSE FUND (SDRF) FOR 2015-20

The SEC was informed that during the course of recent audit by the AG, it was advised to book expenditure on State specific disasters separately as per guidelines and accordingly, Finance Department was requested to open new budget sub head for booking of said expenditure under Ex-gratia sub head i.e. 2245-02-111-02. This has been conveyed to all Deputy Commissioners for booking of expenditure. As per the SDRF norms, only 10% of the fund can be incurred on state specific disasters, whereas the State may have been incurring higher amount on the state specific disaster as per Relief Manual 2012. However, there is no data in this regard.

The following facts that were brought to the notice of SEC for consideration: -

- i. The position reveals that against 10% of SDRF, funds are very less as compared to total funds released. DCs have demanded more funds for ex-gratia payments mainly for the accidental cases which are on higher side being hilly terrain. Most of such cases occur mainly due to bad road conditions, sinking of land, landslide, black spots etc. particularly during monsoon seasons.
- ii. In case motor vehicle accident, which is State specific disaster, is included in the notified disaster, expenditure on remaining accidental cases can be met out of 10% of SDRF allocation.
- iii. As per guidelines of GOI, any amount spent over and above of the above ceiling, State has to bear out of its resources.
- iv. On this issue no audit para has been prepared by audit office, but in future this issue can be raised by audit.

From this financial year, the allocation for GOI notified and State disaster is being made separately. Therefore, it is proposed to take up the matter with FD to provide additional funds as may be needed to meet out Gratuitous Relief liabilities against of local disaster excluding 10% allocation.

Decision:

The SEC took note of the same and directed that the expenditure details disaster wise for 2018-19 and 2019-20 may be placed before SEC for better understanding of the matter.

Remarks of Chief Secretary cum Chairman SEC

The Chief Secretary cum Chairman SEC stressed upon the need to keep the level of vigil high for management of disasters. There is regular need to refresh memory of stakeholders about legal provisions, manuals, DMPs, etc. for which regular mock drills are

must, which help in internalization of all procedures and processes. He further emphasized that disaster response involves teamwork and there is need for clarity of roles and responsibilities of all players.

The meeting ended with a vote of thanks.



**Chief Secretary-cum-Chairman, SEC
Government of Himachal Pradesh.**

Endst. No. Rev (DMC)(F) 4-2/2000/SEC

Dated the 11.08.2020.

Copy forwarded for information and necessary action to: -

1. All Additional Chief Secretaries/Principal Secretaries/Secretaries to the Government of Himachal Pradesh.
2. All the Members of State Executive Committee.
3. All the Deputy Commissioners in Himachal Pradesh.
4. The Sr. Private Secretary to Chief Secretary, HP.
5. All DAs in DMC



**Member Secretary, SEC-cum-
Principal Secretary (Rev) to the
Government of Himachal Pradesh.**

List of Participants present in the meeting

Sr. No.	Name	Designation
1.	Sh. R.D. Dhiman	Additional Chief Secretary (Health)
2.	Sh. J.C. Sharma	Principal Secretary (PW)
3.	Sh. Onkar Chand Sharma	Principal Secretary (Revenue)
4.	Sh. Rajneesh	Secretary (UD & TCP)
5.	Sh. Amit Kashyap	Deputy Commissioner, Shimla
6.	Sh. Rohan Chand Thakur	Director (TCP)
7.	Sh. Hemraj Bairwa	Special Secretary (MPP & Power/NES)
8.	Sh. D.C. Rana	Director cum Special Secretary (Revenue-DM)
9.	Sh. Rupali Thakur	CEO, HIMURJA
10.	Sh. R.K. Sharma	MD, HPSEBL
11.	Sh. Sandeep Negi	ADM (P), Shimla
12.	Sh. M.K. Upreti	CE (HPSEBL)
13.	Sh. Deepak Jasrotia	SE, Directorate of Energy
14.	Sh. Pradeep Kanwar	Joint Director (I&PR)
15.	Sh. Vivek Sharma	Senior Consultant (DM), DM Cell
16.	Ms. Garima Sharma	CB & Documentation Coordinator, DM Cell

List of Participants present through Video Conference

Sr. No.	Name	Designation
1.	Sh. K.C. Chaman	Deputy Commissioner, Solan
2.	Sh. Kamal Kant Saroch	Deputy Commissioner, Lahaul & Spiti
3.	Sh. Vivek Chandel	ADC, Solan
4.	Dr. S.K. Negi	Professor, CBRI Roorkee
5.	Dr. Ajay Chaurasia	Associate Professor, CBRI Roorkee
6.	Dr. Uday Kala	Associate Professor, IIT Mandi
7.	Dr. Varun Dutt	Associate Professor, IIT Mandi
8.	Dr. Tanmay Gupta	Associate Professor, Jaypee University
9.	Ms. Apurva Maria	Coordinator, DDMA Solan
10.	Mr. Nitin Sharma	Coordinator, DDMA Lahaul & Spiti