

**ANNEXURE-I**

**APPLICATION OF THE ENGAGEMENT OF THE POST OF.....CONSULTANCY BASIS.**

1	Name of the post applied for						
2	Name of the Applicant: (In capital letters)						
3	Father/Husband / Mother Name: (In capital letters)						
4	Date of Birth:	DD/MM/YYYY					
5	Gender(Male/Female):						
6	Category (GEN/SC/ST/OBC/EWS):						
7	Aadhar No:	(Attach copy of Adhar Card)					
8	Contact Address						
9	Permanent Address						
10	E- mail						
11	Mobile No:						
<b>Education (College education in reverse chronological order) (Please add rows if required):</b>							
12	Sr. no	Year	Degree/ Diploma	University/ Institution	Division/CGPA	Subjects	
	(i)						
	(ii)						
	(iii)						
	(iv)						
<b>Chronological working experience</b>							
13	Sr. No.	Period			Deptt/ Boards/ Corp./ PSU	Nature of work	Accomplishments
		From	To	Total			
	(i)						
	(ii)						
	(iii)						
	(iv)						

## **DECLARATION FORM**

1. I agree to provide my service on Terms and conditions as prescribed in the FD's OM no. – Fin(C ) –A(3)-5/2004 dated 24<sup>th</sup> July, 2004 and will not solicit any deviation at any stage
2. I agree and undertake that I will maintain and protect the confidentiality of the information received by me while discharging my official responsibilities. Also, I will not misuse or share the information with anybody not eligible or connected to have this information. In case of any breach. I shall be liable to such action as deemed fit by the Department.
3. I agree and undertake that I will not indulge in any unethical acts or practice which is against the interests of the Department and which are illegal and not in conformity with the rules, policies and practices of the department.
4. I agree that my service will be purely on temporary basis and is liable to be terminated at any stage in case my performance / conduct is not found satisfactory.

**Date:-**

**Place:-**

**Signature of Candidate**

## Terms of Reference (ToR)

**Position Title: Senior Consultant**

<b>Department:</b>	Department of Revenue, Disaster Management Cell
<b>Name of the Post:</b>	<b>Seismologist (Consultancy Basis)</b>
<b>Monthly Remuneration:</b>	<ul style="list-style-type: none"><li>• For State/ Central Government Retiree (50% of basic pay last drawn) No Dearness Allowance will be admissible on this fixed amount.</li><li>• For NDMA empanelled consultant as per rates approved by NDMA i.e. 1,25,000 to 1,75,000</li></ul>
<b>Mode of recruitment</b>	<b>Re- Engagement</b> <ul style="list-style-type: none"><li>• Re-engagement of retired officials/officers of the Government of Himachal Pradesh/ Central Government .</li><li>• 'If suitable officials are not available, engagement may be made on <b>consultancy basis from amongst the consultants empanelled with NDMA.</b>'</li></ul>
<b>Location:</b>	HPSDMA, Shimla, Himachal Pradesh
<b>1. Background:</b>	<ul style="list-style-type: none"><li>• Himachal Pradesh falls largely within Seismic Zones IV and V and is highly vulnerable to moderate to high-intensity earthquakes due to active tectonic movements in the Himalayan region. Earthquake-induced hazards pose a serious threat human life, public infrastructure, and economic stability.</li><li>• In order to strengthen seismic risk assessment, micro zonation, and earthquake-resilient reconstruction, the Himachal Pradesh State Disaster Management Authority (HPSDMA) proposes to engage a Seismologist on consultancy basis under the Recovery &amp; Reconstruction Project, aligned with the guidelines of the National Disaster Management Authority (NDMA) and supported through the SDRF Recovery &amp; Reconstruction window.</li></ul>
<b>2. Duration:</b>	<ul style="list-style-type: none"><li>• The engagement will be for an initial period of five</li></ul>

	<p>year. During this engagement his/her annual performance evaluation will be ensured through the reporting officer. Contract/agreement can be extended on satisfaction of the Disaster Management Cell, after review of the work and conduct of the official on year-to-year basis.</p> <ul style="list-style-type: none"> <li>• Engagement with HPSDMA will be on purely consultancy basis and there shall be no provision of regularization.</li> </ul>
<b>3. Number of Positions:</b>	One (1)
<b>4. Objective of the Assignment:</b>	<p>The objective of engaging the Seismologist is to:</p> <ul style="list-style-type: none"> <li>• Strengthen seismic risk assessment and hazard analysis.</li> <li>• Support microzonation and vulnerability mapping.</li> <li>• Integrate seismic safety measures in recovery and reconstruction.</li> <li>• Guide implementation of earthquake-resistant construction norms.</li> <li>• Enhance state preparedness and long-term seismic resilience.</li> </ul>
<b>5. Responsibilities:</b>	<ul style="list-style-type: none"> <li>• Provide technical coordination support to DMC/PMU for disaster risk reduction initiatives.</li> <li>• Provide technical support of earthquake mitigation activities and National Seismic Risk Reduction and Landslide Mitigation Programme</li> <li>• Coordinate with national agencies (IMD, GSI, IITs, etc.)</li> <li>• Provide technical advice to HPSDMA and line departments.</li> <li>• Assist in formulation of seismic safety policies and SOPs.</li> <li>• Support revision of state disaster management plans.</li> <li>• Provide inputs for building bye-laws and land-use planning.</li> </ul>
<b>6. Essential Qualifications:</b>	<ul style="list-style-type: none"> <li>• Master's Degree in Seismology/Geophysics/Earth Sciences/Applied Geophysics / Related discipline from a recognized university.</li> <li>• <b>Minimum 5 years of experience in relevant</b></li> </ul>

	<b>filed.</b>
<b>7. Desirable Experience:</b>	<ul style="list-style-type: none"> <li>• Professional experience in seismic studies.</li> <li>• Experience in Himalayan/tectonically active regions preferred.</li> <li>• Experience in micro zonation and seismic hazard analysis desirable.</li> <li>• Experience in disaster management or reconstruction projects is an advantage.</li> </ul>
<b>8. Competencies:</b>	<ul style="list-style-type: none"> <li>• Proficiency in seismic data processing and analysis tools.</li> <li>• Knowledge of BIS seismic codes and NBC provisions.</li> <li>• Experience in GIS-based hazard mapping.</li> <li>• Strong technical reporting and communication skills</li> </ul>
<b>9. Age Limit:</b>	Preferably below 50 years. (For retired Government officers, the upper age limit is <b>62 years</b> , as per applicable norms.)
<b>10. Travel:</b>	Travel as and when required will have to be made. All the official travel related expenses will be borne by the Government of Himachal Pradesh as per their prevailing rules. The Consultant will be entitled for travel allowance as per Group-A officer of HP Government
<b>11.</b>	The Consultant will be entitled for 1 days casual leave per month and 10 days medical leave per annum on production of medical certificate from hospital.

\*\*\*\*\*