

ANNEXURE-I

APPLICATION OF THE ENGAGEMENT OF THE POST OF.....CONSULTANCY BASIS.

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|--|---|-----------------------------|-----------------|----------------------------|------------------------------|----------------|-----------------|
| 1 | Name of the post applied for | | | | | | |
| 2 | Name of the Applicant: (In capital letters) | | | | | | |
| 3 | Father/Husband / Mother Name: (In capital letters) | | | | | | |
| 4 | Date of Birth: | DD/MM/YYYY | | | | | |
| 5 | Gender(Male/Female): | | | | | | |
| 6 | Category (GEN/SC/ST/OBC/EWS): | | | | | | |
| 7 | Aadhar No: | (Attach copy of Adhar Card) | | | | | |
| 8 | Contact Address | | | | | | |
| 9 | Permanent Address | | | | | | |
| 10 | E- mail | | | | | | |
| 11 | Mobile No: | | | | | | |
| Education (College education in reverse chronological order) (Please add rows if required): | | | | | | | |
| 12 | Sr. no | Year | Degree/ Diploma | University/ Institution | Division/CGPA | Subjects | |
| | (i) | | | | | | |
| | (ii) | | | | | | |
| | (iii) | | | | | | |
| | (iv) | | | | | | |
| Chronological working experience | | | | | | | |
| 13 | Sr. No. | Period | | | Deptt/ Boards/ Corp./ PSU | Nature of work | Accomplishments |
| | | From | To | Total | | | |
| | (i) | | | | | | |
| | (ii) | | | | | | |
| | (iii) | | | | | | |
| | (iv) | | | | | | |

DECLARATION FORM

1. I agree to provide my service on Terms and conditions as prescribed in the FD's OM no. – Fin(C) –A(3)-5/2004 dated 24th July, 2004 and will not solicit any deviation at any stage
2. I agree and undertake that I will maintain and protect the confidentiality of the information received by me while discharging my official responsibilities. Also, I will not misuse or share the information with anybody not eligible or connected to have this information. In case of any breach. I shall be liable to such action as deemed fit by the Department.
3. I agree and undertake that I will not indulge in any unethical acts or practice which is against the interests of the Department and which are illegal and not in conformity with the rules, policies and practices of the department.
4. I agree that my service will be purely on temporary basis and is liable to be terminated at any stage in case my performance / conduct is not found satisfactory.

Date:-

Place:-

Signature of Candidate

Terms of Reference (ToR)

Position Title: Senior Consultant

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| Department: | Department of Revenue, Disaster Management Cell |
| Name of the Post: | Structural Engineer (Consultancy Basis) |
| Monthly Remuneration: | <ul style="list-style-type: none">• For State/ Central Government Retiree (50% of basic pay last drawn) No Dearness Allowance will be admissible on this fixed amount.• For NDMA empanelled consultant as per rates approved by NDMA i.e. 1,25,000 to 1,75,000 |
| Mode of recruitment | Re- Engagement <ul style="list-style-type: none">• Re-engagement of retired officials/officers of the Government of Himachal Pradesh/ Central Government .• 'If suitable officials are not available, engagement may be made on consultancy basis from amongst the consultants empanelled with NDMA.' |
| Location: | HPSDMA, Shimla, Himachal Pradesh |
| 1. Background: | <ul style="list-style-type: none">• Himachal Pradesh is prone to natural disasters such as earthquakes, landslides, floods, cloudbursts, and slope failures. In order to strengthen disaster-resilient infrastructure and ensure safety of public and private structures, the Government of Himachal Pradesh proposes Structural Engineer consultancy basis to provide technical support in structural assessment, design review, and retrofitting of vulnerable buildings and infrastructure. |
| 2. Duration: | <ul style="list-style-type: none">• The engagement will be for an initial period of five year. During this engagement his/her annual performance evaluation will be ensured through the reporting officer. Contract can be extended on satisfaction of the Disaster Management Cell, after review of the work and conduct of the official on year- |

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| | <p>to-year basis.</p> <ul style="list-style-type: none"> Engagement with HPSDMA will be on purely consultancy basis and there shall be no provision of regularization. |
| 3. Number of Positions: | One (1) |
| 4. Objective of the Assignment: | <p>The objective of engaging the Structural Engineer is to:</p> <ul style="list-style-type: none"> Ensure structural safety of buildings and infrastructure. Support disaster risk reduction through resilient design. Assist in post-disaster damage assessment and reconstruction. Provide expert technical guidance to implementing agencies. |
| 5. Responsibilities: | <ul style="list-style-type: none"> Provide technical support to Disaster Management Cell (DMC) and Project Management Unit (PMU) on structural safety and disaster-resilient construction. Assist in activities related to landslide mitigation and slope safety from a structural perspective. Review structural designs, drawings, DPRs, and retrofitting proposals for safety and compliance with relevant codes/standards. Provide inputs for reconstruction and recovery planning after disasters. Contribute to IEC (Information, Education and Communication) activities promoting safe construction practices. Support capacity building and training of engineers, officials, and community stakeholders on disaster-resilient construction. Assist in preparation of technical guidelines, reports, and documentation related to structural safety and mitigation works. |
| 6. Essential | <ul style="list-style-type: none"> Master's degree in Structural Engineering, |

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| Qualifications: | <p>Earthquake Engineering, or Geophysics.</p> <ul style="list-style-type: none"> • Minimum 5 years of experience in relevant filed. |
| 7. Desirable Experience: | <ul style="list-style-type: none"> • Experience in structural design, analysis, and supervision. • Experience in hill area construction and disaster- prone regions is desirable. • Experience in damage assessment and retrofitting shall be preferred. |
| 8. Competencies: | <ul style="list-style-type: none"> • Proficiency in structural design software (ETABS, STAAD, SAFE, etc.). • Knowledge of relevant IS codes and seismic design. Good report writing and communication skills. |
| 9. Age Limit: | Preferably below 50 years. (For retired Government officers, the upper age limit is 62 years, as per applicable norms.) |
| 10. Travel: | Travel as and when required will have to be made. All the official travel related expenses will be borne by the Government of Himachal Pradesh as per their prevailing rules. The Consultant will be entitled for travel allowance as per Group-A officer of HP Government |
| 11. | The Consultant will be entitled for 1 days casual leave per month and 10 days medical leave per annum on production of medical certificate from hospital. |
